



FILOZOFSKI FAKULTET

SVEUČILIŠTE JOSIPA JURJA STROSSMAYERA U OSIJEKU

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FACULTY OF HUMANITIES AND SOCIAL SCIENCES IN OSIJEK

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Faculty of Humanities and Social Sciences in Osijek

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TABLE OF CONTENTS

| | |
|--|-----------|
| 1. JOSIP JURAJ STROSSMAYER UNIVERSITY OF OSIJEK AND FACULTY OF HUMANITIES AND SOCIAL SCIENCES IN OSIJEK | 6 |
| 1.1. JOSIP JURAJ STROSSMAYER UNIVERSITY OF OSIJEK | 6 |
| 1.1.1. About the University | 6 |
| 1.1.2. Study programmes in the Republic of Croatia..... | 6 |
| 1.1.3. Academic calendar | 7 |
| 1.1.4. Recognition of foreign higher education qualifications and periods of study..... | 7 |
| 1.2. FACULTY OF HUMANITIES AND SOCIAL SCIENCES IN OSIJEK..... | 8 |
| 1.2.1. History and general information..... | 8 |
| 1.2.2. Mission and vision | 11 |
| 1.2.3. Human and spatial resources of the Faculty | 12 |
| 1.2.4. Organisation of study programmes at the Faculty..... | 16 |
| 1.2.5. Enrolment procedure | 16 |
| 1.2.6. Enrolment procedure for foreign nationals (EU and other countries) | 23 |
| 1.2.7. Grading system..... | 24 |
| 1.2.8. Rules of transfer and recognition of ECTS credits | 25 |
| 1.2.9. ECTS coordinators at the Faculty of Humanities and Social Sciences in Osijek | 25 |
| | |
| 2. UNDERGRADUATE STUDY PROGRAMMES | 27 |
| 2.1. GENERAL INFORMATION | 27 |
| 2.2. DESCRIPTION OF STUDY PROGRAMMES AND GENERAL INFORMATION | 27 |
| 2.2.1. Croatian Language and Literature (single and double major) | 27 |
| 2.2.2. German Language and Literature (single and double major)..... | 28 |
| 2.2.3. Information Sciences (single major)..... | 29 |
| 2.2.4. Information Sciences (double major)..... | 29 |
| 2.2.5. Psychology (single major) | 30 |
| 2.2.6. English Language and Literature (double major)..... | 31 |
| 2.2.7. Philosophy (double major)..... | 31 |
| 2.2.8. History (double major)..... | 32 |
| 2.2.9. Pedagogy (double major)..... | 33 |
| 2.2.10. Hungarian Language and Literature (double major)..... | 33 |



| | |
|---|-----------|
| 2.2.11. Sociology (double major)..... | 34 |
| 2.2.12. Art History (double major)..... | 34 |
| 3. GRADUATE STUDY PROGRAMMES..... | 36 |
| 3.1. GENERAL INFORMATION..... | 36 |
| 3.2. DESCRIPTION OF STUDY PROGRAMMES AND GENERAL INFORMATION | 37 |
| 3.2.1. Teacher Education..... | 37 |
| 3.2.2. Translation and Interpreting Studies..... | 40 |
| 3.2.3. Communications Sciences | 41 |
| 3.2.4. Social Sciences | 42 |
| 4. POSTGRADUATE STUDY PROGRAMMES..... | 46 |
| 4.1. GENERAL INFORMATION | 46 |
| 4.2. DESCRIPTION OF STUDY PROGRAMMES AND GENERAL INFORMATION..... | 46 |
| 4.2.1. Postgraduate university study programme in Linguistics..... | 46 |
| 4.2.2. Literature and Cultural Identity | 47 |
| 4.2.3. Pedagogy and Contemporary School Culture..... | 47 |
| 5. LIFELONG LEARNING | 49 |
| 5.1. GENERAL INFORMATION ON LIFELONG LEARNING PROGRAMMES | 49 |
| 5.2. DESCRIPTION OF STUDY PROGRAMMES AND GENERAL INFORMATION | 49 |
| 5.2.1. Pedagogical, Psychological, Didactic and Methodological Training | 49 |
| 5.2.2. Croatian Language for Foreigners..... | 50 |
| 5.2.3. Python, Computational Thinking and Programming | 51 |
| 5.2.4. German for Higher Education Teachers..... | 51 |
| 5.2.5. Social and Emotional Learning in the Classroom | 51 |
| 5.2.6. Applied Research and Development Methodology..... | 52 |
| 5.2.7. Croatian Language and Language Culture..... | 52 |
| 6. STUDENTS | 54 |
| 6.1. ABOUT OSIJEK | 54 |
| 6.2. STUDENT ACCOMMODATION..... | 54 |



| | |
|---|----|
| 6.3. COST OF LIVING..... | 54 |
| 6.4. HEALTH INSURANCE..... | 55 |
| 6.4.1. Health insurance for students from the Republic of Croatia | 55 |
| 6.4.2. Health insurance for foreign students..... | 56 |
| 6.5. HEALTHCARE | 56 |
| 6.5.1. Healthcare institutions in Osijek..... | 56 |
| 6.5.2. Emergency pharmacies and healthcare institutions..... | 57 |
| 6.6. STUDENTS WITH DISABILITIES | 57 |
| 6.7. STUDENT IDENTIFICATION CARD (Iksica OR iks card) | 58 |
| 6.8. SUBSIDISED DINING | 59 |
| 6.9. PUBLIC TRANSPORTATION | 60 |
| 6.9.1. BUTRA (BUs and TRAm) | 60 |
| 6.9.2. Service information | 61 |
| 6.10. STUDENT LIFE AT THE FACULTY | 62 |
| 6.10.1. Student clubs and publications of the Faculty of Humanities and Social Sciences | 62 |
| 6.10.2. Student ombudsman..... | 64 |
| 6.10.3. Student Union | 65 |
| 6.10.4. Right to work via the Student Service Centre..... | 65 |
| 6.10.5. Mentoring system, student advisors and student vice-dean | 66 |
| 6.10.6. The Counselling Office for students | 67 |
| 6.10.7. University sport..... | 67 |
| 6.11. STUDENT LIFE OUTSIDE THE FACULTY..... | 68 |
| 6.11.1. Museums and galleries | 68 |
| 6.11.2. Theatres and cinemas | 69 |
| 6.11.3. Libraries..... | 70 |
| 6.11.4. Sport facilities | 71 |
| 6.11.5. Banks and post offices | 72 |
| 6.11.6. Events and places not be missed | 74 |
| 6.11.7. Shopping in Osijek..... | 74 |
| 6.11.8. Important telephone numbers and other service information..... | 74 |



1. JOSIP JURAJ STROSSMAYER UNIVERSITY OF OSIJEK AND FACULTY OF HUMANITIES AND SOCIAL SCIENCES IN OSIJEK

1.1. JOSIP JURAJ STROSSMAYER UNIVERSITY OF OSIJEK

1.1.1. About the University

There are currently 17 research-teaching and artistic-teaching units at the Osijek University (as of academic year 2021/2022), or 12 faculties, one Academy of Arts and four University Departments. The following are also the constituents of the University: City and University Library and two Student Centres (in Osijek and Slavonski Brod), as well as University Centre for Quality Assurance in Higher Education and University Centre for Bibliographic and Documentary Materials on Josip Juraj Strossmayer and Church History. Complete information is available on the official website of the University:

<http://www.unios.hr/en/about-university/university-units/>

Contact info:

JOSIP JURAJ STROSSMAYER UNIVERSITY OF OSIJEK

Rector's Office

Trg Sv. Trojstva 3, 31 000 Osijek

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Fax: (031) 207 015

e-mail: rektorat@unios.hr

1.1.2. Study programmes in the Republic of Croatia

Higher education in the Republic of Croatia is carried out within university and professional study programmes. University study programmes qualify students to work in science and higher education areas, private and public sector and society in general, as well as to develop and apply scientific and professional knowledge. Professional study programmes provide students with an appropriate level of knowledge and skills required to work in applied professions, as well as a direct integration in the working process.

University study programmes include three levels: undergraduate, graduate and postgraduate.

Undergraduate studies last three years and by completing it the students earn 180 ECTS. Upon completion, students are awarded an academic title of Bachelor with reference to their specialisation. Graduate studies last two years and by completing it the students earn 120 ECTS. Upon completion of graduate studies, students are awarded an academic title of Master with reference to their specialisation. Postgraduate studies last at least three years and by completing it the candidates earn 180 ECTS. Upon completion of postgraduate studies, the academic title of Doctor of Science is awarded. Postgraduate specialist studies last, as a rule, for one to two years. Upon completion, the students are awarded the title of University Specialist with reference to a specialisation. Professional studies include short professional studies, undergraduate professional



studies, and specialist professional graduate studies. Short professional studies last from 2 to 2.5 years and students obtain 120-150 ECTS. Upon completion, students are awarded a professional title of professional Bachelor with reference to a specialisation. Undergraduate professional studies last three (exceptionally four) years and students earn 180-240 ECTS. Upon completion of professional studies students are awarded a professional title of professional Bachelor with a reference to a specialisation. Specialist graduate professional studies last one to two years and students can earn 60-120 ECTS credits. Upon completion, students are awarded a title of a specialist with a reference to their respective profession.

1.1.3. Academic calendar

| | |
|------------------------------------|-----------------------------------|
| Start of instruction | 3 October 2022 |
| Instruction in the winter semester | 3 October 2022 – 27 January 2023 |
| Christmas and New Year holidays | 24 December 2022 – 6 January 2023 |
| Instruction in the summer semester | 27 February 2023 – 9 June 2023 |

Examination periods

| | |
|---------------------------|------------------------------------|
| Winter examination period | 30 January 2023 – 24 February 2023 |
| Summer examination period | 12 June 2023 – 14 July 2023 |
| Autumn examination period | 28 August 2023 – 29 September 2023 |

1.1.4. Recognition of foreign higher education qualifications and periods of study

Pursuant to the Act on Amendments to the Act on the Recognition of Foreign Educational Qualifications (Official Gazette No. 138/2006), which entered into force on December 28, 2006, academic recognition - recognition of foreign higher education qualifications and recognition of periods of study at foreign higher education institutions for the purpose of continuing education in Croatia is carried out by the higher education institution in the Republic of Croatia where the applicant seeks to continue his or her higher education.

Complete information and instructions on the recognition of foreign higher education qualifications and recognition of periods of study are available on official web pages of the University.

Applications for the academic recognition shall be submitted to the Office for the Recognition of Foreign Higher Education Qualifications of the University of Osijek, Ulica cara Hadrijana bb, Phone: (031) 224 183.



1.2. FACULTY OF HUMANITIES AND SOCIAL SCIENCES IN OSIJEK

1.2.1. History and general information

The tradition of higher education in Osijek dates back to the 18th century, when the Franciscan order founded *Studium Philosophicum Essekini* (1707-1780) and *Studium Theologicum Essekini* (1724-1783). These were the foundations upon which the Faculty of Humanities and Social Sciences in Osijek was established.

The history of the Faculty of Humanities and Social Sciences in Osijek was marked by three important events: the founding of the Teacher Training Academy in 1961-1962, followed by the transformation of the Academy in the Faculty of Education in 1977-1978 and its subsequent transformation in the Faculty of Humanities and Social Sciences in 2003-2004. In the course of its academic work the Faculty of Education developed into a research and teaching institution with nine graduate study programmes in the humanities, social and natural sciences, and arts.

The last two decades were marked by various changes within the Faculty of Humanities and Social Sciences and its predecessor, the Faculty of Education. Firstly, the Faculty of Teacher Education and the Preschool Education Studies separated from the then Faculty of Education (1997), followed by a gradual disaffiliation of the Mathematics, Physics, Biology and Chemistry studies, which became independent organisational units of the Josip Juraj Strossmayer University. On 10 February 2004, the Faculty of Education changed its name to the Faculty of Humanities and Social Sciences in Osijek. A wide variety of study programmes at the undergraduate, graduate and postgraduate levels, as well as programmes in the area of lifelong learning facilitate fostering of interdisciplinarity between the humanities and social sciences, but also within these fields. The activities of the Faculty are very flexible in adapting to new requirements and frequent changes in the higher education system.

The Faculty has a very successful collaboration with community at large, that is, a great number of institutions, agencies, associations and clubs where students acquire additional practical knowledge and skills, while teachers contribute to the community through the dissemination of knowledge. The percentage of teacher and student participation in professional and scientific conferences financed from the Faculty funds is very high. The teachers actively participate in the existing research projects at the national level and are highly motivated to participate in international projects. The Faculty has organised a number of scientific and professional conferences, while teachers contribute to the popularisation of sciences (e.g., *Open Thursday*). The Faculty also promotes publishing activities by supporting teachers and associates in publishing their works. It regularly publishes several student and teacher journals and conference proceedings.

Due to its geographical location, the Faculty of Humanities and Social Sciences in Osijek has been designated as an international research centre of humanities and social studies in this part of Europe. The vicinity of three state borders have turned the Faculty into the backbone of the humanities and social studies, attracting students both from Croatia and the neighbouring countries. The size of Osijek makes the Faculty of Humanities and Social Sciences appeal to students from all parts of Croatia, who consider this environment more suitable for life and education. The Faculty is recognised in the wider community as a centre of educational, scientific and cultural gatherings.

The percentage of teacher and student participation in mobility programmes is very high (highest at the University of Osijek). At the Faculty of Humanities and Social Sciences in Osijek a great num-



ber of different types of international cooperation are being carried out: cooperation based on bilateral agreements on research and teaching cooperation with foreign higher education institutions, international professional and scientific projects, involvement in international networks of related institutions, organisation of international conferences, seminars and summer schools, participation in international conferences, seminars and summer schools organised by other stakeholders, involvement of part-time teachers and invited speakers from abroad in teaching at all study levels, external cooperation of the Faculty's teaching staff with foreign institutions, individual cooperation of the teaching staff with foreign institutions, participation in scholarship programmes for incoming and outgoing international mobility (Fulbright/Humphrey, Fulbright Senior Specialist, Fulbright Predoctoral, Junior Faculty Development Programme, DAAD, ÖAAD, ERASMUS, Erasmus Mundus, JoinEUSee, Grundtvig, EILC, Youth in Action, scholarships by the Ministry of Science and Education of the Republic of Hungary and the Balassi Bálint Institute in cooperation with the Márton Áron Szakkollégium for members of the Hungarian national minority, the Otto Bennemann scholarships, the student scholarships of the University of Augsburg, etc.), co-publication of journals in cooperation with foreign institutions (ExEll), involvement of foreign reviewers and guest editors in editorial and scientific boards of journals published by the Faculty (Jezikoslovlje, Libellarium, Anafora, Povijesni zbornik), participation of the Faculty's teaching staff in editorial and scientific boards of foreign journals and conferences, membership of the teaching staff in international professional and scientific societies, membership of the teaching staff in international alumni associations (Chevening Alumni Hrvatska CAH, Croatian Fulbright Alumni, US, Alumni Community of Croatia (USACC), Alumniportal Deutschland).

In 2013 the Faculty of Humanities and Social Sciences in Osijek joined the CEEPUS CIII-SI-0711 TRANskulturelle Kommunikation und TRANslation network of European universities offering translation and interpreting studies, with the aim of promoting and advancing this type of higher education in Central and South-Eastern Europe and developing joint translation and interpreting studies. The network consists of 10 European universities (Leopold-Franzens University Innsbruck, University of Rijeka, Constantine the Philosopher University Nitra, New Bulgarian University, University of Belgrade, Ss. Cyril and Methodius University Skopje, University of South Bohemia Česke Budejovice, Adam Mickiewicz University, Poznan and Pázmány Péter Catholic University, Piliscsaba), coordinated by the University of Maribor.

In 2014 the Faculty of Humanities and Social Sciences joined the ELIA Exchange initiative, an association of more than 200 language service providers that promote the concept of ethical and quality standards in the language industry. The Association has initiated ELIA Exchange to establish a partnership and dialogue between the language industry and universities in order to raise the quality of internships for students and the establishment of a database that brings together representatives from the language industry, universities and students of translation and interpreting. The following universities are currently the members of the Initiative: University of Osijek (Croatia), University of Helsinki (Finland), Universitat Autònoma de Barcelona (Spain), University of Montenegro (Montenegro), University of Eastern Finland (Finland), New Bulgarian University (Bulgaria), Universitat de Vic - Universitat Central de Catalunya (Spain), Université de Haute-Alsace (France), University of Zagreb (Croatia), and Universidade Nova de Lisboa (Portugal). <http://elia-exchange.org/>,

http://www.elia-association.org/About_Elia/Elia_initiatives/Elia_Exchange

A large number of activities is carried out through individual membership of Faculty employees in scientific and professional associations that promote interests related to social sciences and humanities in their areas of expertise, and through which we indirectly contribute to the



achievement of scientific, professional and other goals of importance to the Faculty of Humanities and Social Sciences in Osijek. Some of these associations are: Societas Linguisticae Europae, European Society for Studies in English (ESSE), International Cognitive Linguistics Association, Croatian-American Society (HAD/CAS), Fulbright Association, US Alumni Community of Croatia (USACC), Croatian-Canadian Academic Association (CCAS), Central European Association for Canadian Studies (CEACS), EUROPHRAS; European Society for Translation Studies (EST), International Pragmatics Association, European Second Language Association (EuroSLA), International Association of Paremiology (AIP-IAP), Nemzetközi Folklórlingvisztikai Kutatócsoport (International Research Group for Folklore and Linguistics), European Society for Studies in English (ESSE), TESOL, GPIC (TESOL), International Reading Association, American Society for Information Sciences and Technology, Südosteuropäischer Germanistenverband (SOEGV), Mitteleuropäischer Germanistenverband (MGV), SCLA (Slavic Cognitive Linguistics Association), etc.

In addition to achieving high grades (GPA at undergraduate level is 3.810 and 4.384 at the graduate level), students are successful in many other areas of interest. Croatian language and literature students publish two student journals, Hrvatistika and Aleph, History students publish the Essehist journal, Information Sciences students publish the Libros journal, Philosophy students have launched a Bulletin of student articles in the field of philosophy, Pedagogy students the Didaskalos journal, while the English language and literature students have launched the Kick journal. Students also participate in the work of their respective clubs: LIBROS, ISHA, logOs, HUNGARICUM, GLOTTA, and USPOS. Also, they participate in the work of professional and scientific conferences and co-publish papers with their teachers in conference proceedings and journals. As members of the Student Union, student representatives participate in the work of the Faculty Council and other Faculty bodies. The best students are presented with the Rector's Award and the Lions Club Student Award. On behalf of the Faculty, the most successful students are presented with two types of awards and three types of commendations: Dean's Award, Commendation for best academic performance in the previous year of study, Commendation for successful completion of studies in the previous academic year and Commendation for extra-curricular activities. The awarding criteria are regulated by the Ordinance on Awarding and Commendation of Outstanding Students of the Faculty of Humanities and Social Sciences in Osijek.

The Faculty has a developed system of registration for exams via ISVU.

Contact info:

FACULTY OF HUMANITIES AND SOCIAL SCIENCES IN OSIJEK

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e-mail: helpdesk@knjiga.ffos.hr



1.2.2. Mission and vision

In addition to 83 bilateral Erasmus+ agreements regulating the international mobility of students, teaching and non-teaching staff, the Faculty signed the following bilateral and multilateral cooperation agreements in the last twelve years:

- The Agreement on Cooperation with the Faculty of Philosophy in Novi Sad, signed on February 25, 2010
- The Agreement on Cooperation with the Deakin University (Deakin University, School of Psychology) in Melbourne, signed on January 10, 2011
- The Bilateral Agreement on Cooperation between the Faculty of Humanities and Social Sciences in Osijek and the Faculty of Humanities in Pecs, signed on February 18, 2011
- The Agreement on Cooperation with the Debrecen University (the Faculty of Child and Adult Education) signed on April 15, 2011
- The Agreement on Cooperation with the Faculty of Education in Sombor (University of Novi Sad), signed on May 12, 2011
- The Agreement on Approaching CEEPUS III Trans Network of ten European Universities, signed in 2013
- Cooperation Agreement with the University of West Hungary, Szombathely, on the joint project Supporting the Development of Foreign Language Education at the University of West Hungary TÁMOP 4.1.2.D-12/1 / KONV-2012-0006, signed on September 10, 2012
- Cooperation Agreement with the Faculty of Philosophy in Tuzla, signed on October 25, 2017
- Cooperation Agreement with the Faculty of Philology, University of Belgrade, signed on September 18, 2018
- Cooperation Agreement with the Faculty of Montenegrin Language and Literature in Cetinje, signed on March 15, 2017
- Cooperation Agreement with the Faculty of Philosophy, University of St. Cyril and Methodius in Skopje, signed on November 6, 2018
- Cooperation Agreement with the Faculty of Philosophy, University of Sarajevo, signed on November 28, 2018
- Agreement with Faculty of Arts in Maribor, signed in April 2019
- Inter-university agreement with the University of Katowice, signed on May 10 2019
- Cooperation Agreement with the Faculty of Philosophy, University of Novi Sad, signed on February 10, 2020.
- Cooperation agreement with the University of Gomel, Belarus (Francisk Skorina Gomel State University), signed in 2020.
- Cooperation agreement with the University of Riga, Latvia (University of Latvia), signed on October 25, 2021.
- Cooperation agreement with the Institute for the Culture of Vojvodina Croats from Subotica, signed on March 21, 2022.



MISSION

We create new knowledge and professionals in the humanities and social sciences. In our work we combine tradition and innovation, quality and responsibility and develop partnerships.

VISION

By improving scientific research and professional work, and high-quality implementation of curricula, we will become a recognizable national and leading regional centre that systematically grows the reputation of the social sciences and humanities.

1.2.3. Human and spatial resources of the Faculty

The percentage of classes that we cover with our own staff is very high, and we often hire external collaborators and professionals working in relevant fields in order to raise the quality of the teaching process.

A comprehensive list of the teaching staff is shown below:

Full Professors:

1. Dr. Branimir Belaj,
Full Professor with Tenure
2. Dr. Mario Brdar,
Full Professor with Tenure
3. Dr. Loretana Farkaš, Full Professor with
Tenure (inactive employee)
4. Dr. Sanda Ham,
Full Professor with Tenure
5. Dr. Damir Hasenay,
Full Professor with Tenure
6. Dr. Vladimir Karabalić,
Full Professor with Tenure
7. Dr. Hrvoje Lepeduš,
Full Professor with Tenure
8. Dr. Milica Lukić,
Full Professor with Tenure
9. Dr. Zlatko Miliša,
Full Professor with Tenure
10. Dr. Marija Omazić,
Full Professor with Tenure
11. Dr. Višnja Pavičić Takač,
Full Professor with Tenure
12. Dr. Kornelija Petr Balog,
Full Professor with Tenure
13. Dr. Ružica Pšihistal,
Full Professor with Tenure
14. Dr. Goran Rem,
Full Professor with Tenure
15. Dr. Vlasta Rišner,
Full Professor with Tenure
16. Dr. Zlata Šundalić,
Full Professor with Tenure
17. Dr. Milovan Tatarin,
Full Professor with Tenure
18. Dr. Vesna Bagarić Medve
19. Dr. Branko Bognar
20. Dr. Gabrijela Buljan
21. Dr. Gordana Dukić
22. Dr. Sanjica Faletar
23. Dr. Marijan Krivak
24. Dr. Jelena Lakuš
25. Dr. Zoltan Medve
26. Dr. Kristina Peternai Andrić
27. Dr. Sanja Runtić



28. Dr. Željko Senković
29. Dr. Zoran Velagić
30. Dr. Gorka Vuletić

Associate Professors:

1. Dr. Melita Aleksa Varga
2. Dr. Boris Badurina
3. Dr. Davor Balić
4. Dr. Vesna Bjedov
5. Dr. Boris Bosančić
6. Dr. Dubravka Brunčić
7. Dr. Dragica Dragun
8. Dr. Goran Faletar
9. Dr. Maja Glušac
10. Dr. Tanja Gradečak
11. Dr. Ana Jakopec
12. Dr. Slađana Josipović Batorek
13. Dr. Ivana Jozić
14. Dr. Renata Jukić
15. Dr. Sanja Jukić
16. Dr. Ana Kurtović
17. Dr. Žombor Labadi
18. Dr. Ana Lehocki-Samardžić
19. Dr. Marica Liović
20. Dr. Goran Livazović
21. Dr. Mirko Lukaš
22. Dr. Ljubica Matek
23. Dr. Ivana Martinović
24. Dr. Ana Mikić Čolić
25. Dr. Jadranka Mlikota
26. Dr. Denis Njari
27. Dr. Biljana Oklopčić
28. Dr. Anita Papić
29. Dr. Željko Pavić

30. Dr. Boško Pešić
31. Dr. Leonard Pon
32. Dr. Silvija Ručević
33. Dr. Marija Sablić
34. Dr. Jakov Sabljic
35. Dr. Krešimir Šimić
36. Dr. Daniela Šincek
37. Dr. Ivan Trojan
38. Dr. Tina Varga Oswald
39. Dr. Hrvoje Volner
40. Dr. Ivana Žužul

Assistant Professors:

1. Dr. Ana Babić Čikeš
2. Dr. Vera Blažević Krezić
3. Dr. Timea Anita Bockovac
4. Dr. Sanja Cimer Karaica
5. Dr. Silvija Ćurak
6. Dr. Tomislav Ćurić
7. Dr. Anita Dremel
8. Dr. Zlatko Đukić
9. Dr. Tihomir Engler
10. Dr. Marija Erl Šafar
11. Dr. Kristina Feldvari
12. Dr. Tomislav Jakopec
13. Dr. Danijel Jelaš
14. Dr. Igor Josipović
15. Dr. Stephanie Jug
16. Dr. Sara Kakuk
17. Dr. Manuela Karlak
18. Dr. Valerija Križanić
19. Dr. Dino Krupić
20. Dr. Darko Lacović
21. Dr. Gordana Lesinger



22. Dr. Ivana Marčinko
23. Dr. Milijana Mićunović
24. Dr. Ivana Mikulić
25. Dr. Goran Milić
26. Dr. Marija Milić
27. Dr. Draženka Molnar
28. Dr. Sonja Novak
29. Dr. Zdravko Perić
30. Dr. Irena Pavela Banai
31. Dr. Jasna Poljak Rehlicki
32. Dr. Darija Rupčić Kelam
33. Dr. Josipa Selthofer
34. Dr. Sanja Simel Pranjić
35. Dr. Snježana Stanarević Katavić
36. Dr. Goran Schmidt
37. Dr. Sanja Španja
38. Dr. Domagoj Tomas
39. Dr. Jasmina Tomašić Humer
40. Dr. Alma Vančura
41. Dr. Dubravka Vidaković Erdeljić
42. Dr. Anđelko Vlašić
43. Dr. Martina Volarević
44. Dr. Gabrijela Vrdoljak
45. Dr. Ana Werkmann Horvat
46. Dr. Daniel Zec
47. Dr. Jadranka Zlomislić
48. Dr. Pavao Žitko
49. Dr. Senka Žižanović

Senior Lecturers

1. Željko Beissman
2. Silvija Galić, MSc.
3. Dr. Dubravka Kuna
4. Dr. Ninočka Truck Biljan
5. Dr. Mirna Varga

Lecturers

1. Dr. Damir Marinić
2. Dr. Tamara Zadravec
3. Narcisa Vrbešić-Ravlić, MSc.
4. Igor Loinjak

Senior Language Instructors

1. Dr. Snježana Babić
2. Silvija Berkec
3. Romana Čačija
4. Vlatka Ivić
5. Hajnalka Kišpeter
6. Blaženka Šoštarić

Language Instructors

1. Mareike Korte, foreign language instructor
2. Malgorzata Sabina Stanisz Hanžek, foreign language instructor
3. Dr. Adam Gyorgy Walko, foreign language instructor
4. Iris Etter, foreign language instructor

Postdoctoral Researchers

1. Dr. Gabriela Dobsai
2. Dr. Dora Ivanišević
3. Dr. Tihana Lubina
4. Dr. Demian Papo
5. Dr. Luka Pejić
6. Dr. Anita Ruso Brečić
7. Dr. Ivana Šustek (Foundation)
8. Dr. Ivana Šarić Šokčević
9. Dr. Hrvoje Potlimbrzović



Teaching Assistants

1. Karlo Bojčić (Foundation)
2. Katarina Bogatić
3. Dr. Sandra Brezetić
4. Mia Filipov (Foundation)
5. Sergej Filipović
6. Mirna Gilman Ranogajec
7. Amanda Glavaš
8. Ines Hocenski
9. Ines Horvat
10. Juraj Jurlina
11. Ana Keglević Blažević
12. Domagoj Kostanjevac
13. Emma Kovačević (Foundation)
14. Marijana Mandić (Foundation)
15. Jelena Pataki
16. Ljiljana Pintarić
17. Damir Sekulić
18. Matea Sesar
19. Iris Spajić (Foundation)
20. Nemanja Spasenovski

Classes are held in 27 classrooms, the floor area of the classroom space totals 1,774.64 m², and the number of seats available is 1,222. All classrooms are equipped with modern teaching equipment and are air-conditioned. In the last several years the investments into the interior design and provision of the classrooms with furniture and technical equipment by the Faculty have resulted in an increase in the satisfaction of the students and teachers with the classrooms, as demonstrated by the results of the student and teacher surveys conducted in recent years. The quantity, technical specifications and functionality of computer equipment used for teaching are very good. The Faculty has five computer classrooms with 96 computers in total. In addition to these, there are 24 computers in the Faculty Library, freely accessible to students all day long.

There is a wireless computer network in all computer classrooms at the Faculty and the library reading room.

The Library of the Faculty of Humanities and Social Sciences is located at the address: Školska 4, Osijek. The Library is a higher education library whose purpose is to fully provide the conditions for the implementation of research-based, educational, art and multimedia approach arising from quality cooperation with the study programmes of the Faculty. The library fund currently consists of 75,326 units of library material, of which 65,947 units of book material, 1,882 units of non-book material, around 3,727 bound volumes of periodical publications, viz. 328 titles of foreign and 445 titles of Croatian journals. There is also a collection of master's theses and doctoral dissertations (app. 3,770 units). The Library Fund is available to all Faculty employees and students (undergraduate and graduate students, PPDMI students, and doctoral candidates), scholars from other institutions, teachers of Osijek-Baranja County, employees and students of all HE institutions in the Republic of Croatia. In addition to the primary library services such as loaning and using the material and computers in the reading rooms, reading rooms for group work or for silent work, the Library offers the services of interlibrary loan of titles it does not own, as well as assistance in accessing sources by searching library catalogues, local databases and other information sources, and electronic databases in Croatia and in the world. The library seeks to mark important dates for the Faculty organizational units by various special programmes, and promotes cultural events and exhibitions.

Opening hours of the library: Monday to Friday 8.30 am to 18:30



1.2.4. Organisation of study programmes at the Faculty

The study programmes at the Faculty of Humanities and Social Sciences are structured in line with the laws of the Republic of Croatia currently in force. In this respect, we have established undergraduate, graduate and postgraduate study programmes (3+2+3 schema).

The Faculty does not offer any professional or specialist study programmes.

The basic unit of study programmes at all of the above-mentioned levels is a course (subject), and the specific difficulty level of each course, as well as the total student workload during the week, or semester, is based on the concept of ECTS credits (ECTS - European Credit Transfer System).

A certain number of credits must be earned at each level of higher education. Undergraduate students must earn a minimum of 180 ECTS credits. Graduate students must earn a minimum of 120 credits. 300 ECTS credits in total must be earned in the course of five years of undergraduate and graduate study programmes.

1.2.5. Enrolment procedure

Enrolment is carried out on the basis of a public call for enrolment, which is announced by the university, polytechnic or college conducting the study at least six months before the beginning of the new academic year. It must contain the following: enrolment requirements, the number of vacancies, procedure, information on the documents to be submitted and the deadlines for submission and registration. The university, polytechnic or college shall establish the procedure for the selection of candidates in a manner that guarantees the equality of all, irrespective of their race, colour, sex, language, religion, political or other conviction, national or social origin, property, birth, social status, disability, sexual orientation and age. The university, polytechnic or college shall establish criteria (achievement in prior stages of education, type of prior education, success in entrance examinations or other examinations, special knowledge, skills or abilities, etc.) on the basis of which classification and selection of candidates for enrolment is conducted.

Undergraduate university study programmes – enrolment based on the State Matura exam

Enrolment requirements

Enrolment in any study programme offered by the Faculty of Humanities and Social Sciences in Osijek is carried out in accordance with the approved admission quotas and requirements as listed in the call for enrolment in the first year of undergraduate study programme, which is published by the Senate of the University of Osijek in the media and on the official website of the University and the Faculty.

Candidates who have completed a four-year secondary school, passed the secondary school leaving exam and meet the requirements for enrolment in the first year of study are eligible to enrol in the undergraduate study programme. Admission procedure for enrolment in the first year of undergraduate study programme is conducted by the National Centre for External Evaluation of Education in cooperation with the Agency for Science and Higher Education, Ministry of Science, Education and Sports of the Republic of Croatia and secondary schools.



Application procedure

The entire application procedure is carried out through the National IT System of Applications to Higher Education Institutions (NISpVU), which facilitates the application for selected study programmes, and determines the state matriculation examinations that the candidates must pass. The system can be accessed at the following web page: www.postani-student.hr

For application procedures, selection of study programmes, ranking and publication of ranking lists, candidates are referred to official websites of institutions conducting such procedures, where accurate, timely and complete information is available (Postani student/Become a student, National Centre for External Evaluation of Education, Agency for Science and Higher Education and Ministry of Science, Education and Sports).

All other information related to the application for study programmes, the scoring procedure, evaluation of special achievements (competitions, categorised athletes), the right to priority enrolment, interim and final ranking lists are available on the website <https://www.studij.hr/> under the following menus: Applications, FAQ and Calendar.

Foreign nationals are eligible to enrol in study programmes, however, they are required to pay an annual tuition in the amount of HRK 17,000.00.

Enrolment procedure

To enrol in the first year of undergraduate study programmes candidates shall have obtained the requisite number of points in the rankings within the admission quota. Enrolment in undergraduate study programmes is carried out according to the schedule and conditions of enrolment published on the website of the Faculty.

The following documents are to be submitted:

- original certificate of the secondary school-leaving (State Matura) examination;
- a copy of the personal ID card (front and reverse);
- two photographs (3.5 cm x 4.5 cm) for the registration certificate and student card respectively;
- confirmation of payment of enrolment fees in the amount of HRK 410.00 (enrolment documents HRK 300.00, IKS-card (“iksica”) HRK 50.00, accident insurance costs HRK 30.00 and student union fees HRK 30.00);
- confirmation of payment of tuition fees in the amount of HRK 5,500 must be submitted exclusively by students who previously studied at any university in the Republic of Croatia;
- fees are to be paid to the following IBAN of the Faculty: HR842360001102484368, Re. number: the student’s OIB (personal ID number), specification: enrolment fees.

Any additional information on enrolment can be obtained from the Office of Student Affairs and Study Programmes of the Faculty of Humanities and Social Sciences in Osijek by phone: 031/494 649, 031/494 645 or 031/494 725, or the web pages of the Faculty: <http://www.ffos.unios.hr/>.

Undergraduate university study programmes – Enrolment requirements for Croats living outside the Republic of Croatia – without taking the State Matura exam

Croats who have completed four years of secondary education outside the Republic of Croatia can exercise the right to enrol in the first year of undergraduate study as full-time students on



special conditions (without taking the State Matura exam) and according to a special enrolment quota.

Applicants must have completed a four-year secondary education. The ranking list is formed based on the general average of grades and the corresponding average of grades from relevant subjects.

Applications are submitted in person at the Office of Student Affairs and Study Programmes (L. Jägera 9, 31 000 Osijek) or by mail to the Faculty, with the indication “enrolment in undergraduate studies”).

The application form for the classification procedure can be downloaded from the website www.ffos.hr.

The following documents must be submitted in addition to the application form:

- Certificate of Croatian nationality - verification of documentation is performed by the Central State Office for Croats Abroad, which also issues the said Certificate
- certificates of all four grades of secondary school (original documents or certified copies)
- matriculation examination or final examination certificate (original or certified copy)
- certificate of recognition of a foreign secondary school qualification
- a A4 envelope with the candidate's correct address (for returning documents)

All additional information about enrolment in the first year of undergraduate studies can be obtained from the Office for Student Affairs of the Faculty of Humanities and Social Sciences in Osijek.

Undergraduate university study programme – Enrolment requirements for candidates over 25 years of age – without taking the State Matura exam

Special enrolment conditions for persons over 25 years of age involve a classification procedure resulting in a ranking list for enrolment. The classification procedure consists of the evaluation of secondary school achievements. Candidates must have completed a four-year secondary education. The ranking list is formed based on the general average of grades and the corresponding average of grades in relevant subjects.

Applications for candidates over 25 years of age are to be submitted in person at the Office of Student Affairs and Study Programmes of the Faculty of Humanities and Social Sciences in Osijek, L. Jägera 9, 31000 Osijek or by post with the following indication “Application for admission to undergraduate studies”.

The application form for the classification procedure can be downloaded from the website www.ffos.hr.

The following documents for candidates over 25 years of age must be submitted in addition to the application form:

1. Certificate of Croatian nationality (original or certified copy). An e-excerpt generated from the e-Gradani system is also acceptable.
2. Birth certificate. The e-excerpt generated from the e-Gradani system is acceptable.
3. certificate of the final secondary school exam and certificates of all secondary school classes (original or certified copy - these can be certified by the secondary school in question).



4. confirmation of the payment of classification procedure costs in the amount of HRK 300.00 to the IBAN of the Faculty: HR8423600001102484368 (payment description: classification procedure; reference number: OIB/personal ID number of the candidate).
5. Certificates on secondary education qualifications that were not issued in the Republic of Croatia are subject to the professional recognition process. The process of recognition of foreign secondary education qualifications in general, grammar schools and art programmes for the purpose of continuing education is conducted by the Education and Teacher Training Agency, Donje Svetice 38, Zagreb (www.azoo.hr, phone: +385 (1) 278 5000). The procedure for recognition of foreign secondary school qualifications in vocational programmes for continuing education is conducted by the Agency for Vocational Education and Training and Adult Education, Radnička cesta 37 b, Zagreb (www.asoo.hr, phone +385 (1) 627 4666).
6. Decision issued by the Croatian Olympic Committee on the categorization of 1st and 2nd category of top athletes (for applicants in possession of such a status).

Graduate university study programmes

Enrolment requirements

Completed relevant undergraduate university study programme.

Admission procedure

Applications for admission shall be submitted on a special form which can be obtained at the Office of Student Affairs and Study Programmes (room 5) or downloaded from the Faculty website and submitted personally, or sent by registered mail to the Faculty. The following documents must be enclosed to the application form:

- Diploma attesting to the completion of the undergraduate university studies (original or copy), or a Certificate of completion of university undergraduate studies if the candidate has not yet received a certificate or a diploma;
- a transcript of grades obtained from the undergraduate studies with the GPA rounded to three decimal points.

Admission procedure and rankings

Entrance exams are not required to enrol in the graduate study programmes; instead, ranking lists are formed based on the GPA earned at the undergraduate study programme. Ranking lists are established for all planned single major and double major graduate study programmes. The GPA is rounded to three decimal points. Candidates obtain the right to enrol based on scores achieved during the admission procedure. The admission procedure includes the evaluation of academic performance on the preceding study level, if not otherwise specified in the call for enrolment for a particular study programme. The following students have the right to enrol in the study programmes as full-time students outside of the approved enrolment quota, provided they have passed the admission threshold:

- Croatian veterans and disabled veterans of the Croatian War of Independence;
- Children of veterans killed, captured or gone missing in the Croatian War of Independence, and of veterans with a 100% disability;
- Candidates with a physical disability of 60% or more.



The admission criteria are deemed to have been met if all the exams established by the institution as mandatory for the enrolment have been passed, and if an appropriate undergraduate study programme has been completed. Certificates attesting to the listed criteria being met must be submitted by the applicants along with enrolment documents.

Candidates who have completed studies abroad must enclose a Certificate of academic recognition of foreign qualifications along with the certificate/diploma earned abroad. The application for academic recognition of foreign qualifications must be submitted to the Quality Assurance Centre of the Josip Juraj Strossmayer University of Osijek, Office for academic recognition of higher education qualifications, recognition of study periods and ECTS credits, Ulica cara Hadrijana bb, Phone: 031/224 183

Enrolment procedure

Enrolment in the study programme is carried out based on ranking lists produced on the basis of scores achieved in the admission procedure. The schedule and dates of enrolment will be published on the website of the Faculty. The following must be submitted at enrolment:

- a photocopy of ID card (front and reverse);
- one photograph (3.5 x 4.5 cm) for the student registry form;
- confirmation of payment of enrolment fees in the amount of HRK 360.00 (enrolment documents HRK 300.00, student union fees - HRK 30.00 and accident insurance costs - HRK 30.00);
- confirmation of payment of enrolment fees for those students who previously studied at another faculty (and who did not previously own a valid Iks-card at the Faculty of Humanities and Social Sciences) in the amount of HRK 410.00 (enrolment documents HRK 300.00, Iks-card ("iksica") HRK 50.00, accident insurance costs - HRK 30.00, and student union fees - HRK 30.00);
- fees are to be paid to the IBAN of the Faculty: HR8423600001102484368, Re. number: state the student's OIB (personal ID number), specification: enrolment fees.

Any information on enrolment can be obtained from the Office of Student Affairs and Study Programmes of the Faculty of Humanities and Social Sciences in Osijek by phone: 031/494 649, 031/494 645 or 031/494 725, or the web pages of the Faculty: <http://www.ffos.unios.hr/>.

Postgraduate study programmes

Enrolment requirements

Linguistics

Students may apply for the postgraduate studies in Linguistics if they have obtained a Master's degree in humanities (Master's in a single or double major study programme) The single major programme must be in linguistics, and in case of a double major programme, one of the majors must be in linguistics. For candidates who do not meet the above criteria, the PhD Committee will decide on their status on an individual basis. To enrol in the postgraduate studies a GPA of 4.0 is required. Exceptional enrolment of candidates with a lower GPA is possible, in which case letters of recommendations by two professors teaching linguistic courses are required and such enrolment is subject to the final decision of the PhD Committee. If candidates are holders of a Master's degree in two languages (e.g., Croatian and English), they can choose the GPA that gives



them a better opportunity for enrolment. Candidates must be proficient in at least one foreign language, and it is assumed that they have basic computer skills. Foreign nationals can enrol in the postgraduate study programmes provided that they have completed the study programme in Humanities (Linguistics) at a foreign institution of higher education. They also need to supply letters of recommendations by two professors and their enrolment is subject to the final decision of the PhD Committee.

Literature and Cultural Identity

Students who have completed a graduate study programme in the Humanities (Philology) according to the Bologna process, students who have completed a four-year undergraduate study programme in the Humanities (Philology) according to the education system in force prior to 2005, students who hold a (pre-Bologna) Master's degree in Humanities, students who have completed a pre-Bologna graduate degree programme and passed all the required exams or passed them only in part, can enrol in the postgraduate study programme in Literature and Cultural Identity. For candidates who do not meet the above criteria, the PhD Committee will decide on their status on an individual basis. To enrol in the postgraduate studies a GPA of 4.0 is required. Exceptional enrolment of candidates with a lower GPA is possible, in which case letters of recommendations by two professors are required and such enrolment is subject to the final decision of the PhD Committee. Foreign nationals can enrol in the postgraduate studies provided that they have completed the study programme in Humanities at a foreign institution of higher education. They also need to supply letters of recommendations by two professors and their enrolment is subject to the final decision of the PhD Committee.

Pedagogy and Contemporary School Culture

The following candidates are entitled to enrolment in the postgraduate studies in Pedagogy and Contemporary School Culture: students who have completed the university study programme in Pedagogy (and related scientific fields) and earned 300 ECTS credits, students who have completed a four-year undergraduate studies in Pedagogy (and related scientific fields) in the pre-Bologna system of education (before 2005), students who have obtained a Master's degree in the field of Pedagogy and related social sciences and humanities, students who have attended a Master's degree programme in Pedagogy (and related scientific fields) in the former educational system and passed all the required exams, but have not yet defended their MA thesis. The status of candidates who do not meet the above criteria will be decided by the PhD Committee on an individual basis. To enrol in the postgraduate study programme in Pedagogy and Contemporary School Culture the GPA of 4.0 is required. Exceptional enrolment of candidates with a lower GPA is possible, in which case letters of recommendations by two professors are required and such enrolment is also subject to the final decision of the PhD Committee. Admission procedure includes both written and oral examinations, during which the motivation of candidates for the study and their propensity for scientific research will be examined. Foreign nationals can enrol in the programme under the same conditions as Croatian citizens provided that they have completed the appropriate study at a foreign higher education institution and obtained at least 300 ECTS credits in undergraduate and graduate studies, respecting the criteria for transferring ECTS credits.

Application procedure

Applications for enrolment must be submitted on a special form which can be downloaded from the website of the Faculty: Study programmes → Postgraduate study programmes, and submitted



personally, or sent by registered mail to the Faculty (Office for Student Affairs and Study Programmes). The following documents must be enclosed:

skog fakulteta (Studiji → Poslijediplomski sveučilišni studiji), a predaju se osobno ili poštom na adresu Fakulteta (Ured za studente i studije). Uz prijavu je potrebno priložiti sljedeće dokumente:

1. Application form
2. Curriculum vitae
3. Copies of Birth certificate and Certificate of citizenship (foreign nationals must enclose equivalent documents)
4. Certified copy of a diploma or certificate of recognition of foreign higher education qualifications
5. Transcript of grades
6. Two photographs (4 x 6 cm)
7. Letters of recommendation by two professors (in case of a GPA lower than 4.0)
8. Decision of the employer on bearing the cost of study (if not borne by the candidate)
9. Motivational letter and a description of research interest - only for the study programme in Literature and Cultural Identity

Enrolment procedure

Admission quotas for the postgraduate study programme are determined according to the research and teaching capacity of the Faculty. Enrolment in the postgraduate study programme is carried out on the basis of the public call for enrolment. The public call for enrolment in the postgraduate study programme is published in the daily newspapers and on the website of the Faculty at least one month before the beginning of the new academic year at the postgraduate study programme. It includes the following: enrolment requirements, tuition cost, the list of documents to be submitted, the deadlines for submission and the information about the study programme, that is, the information about the website of the Faculty where the data on the study programme are available.

In accordance with the established criteria, the PhD Committee produces a list of selected candidates for enrolment in postgraduate study programme on the full-time and part-time basis and publishes it on the notice board of the authorised research and teaching constituent and on the website of the Faculty. If the number of candidates exceeds the admission quota, a classification procedure will be conducted in order to select doctoral students. The procedure consists of evaluating the average score obtained from the completed graduate study programme, or university undergraduate level study programme. The candidates are enrolled in the study programme in accordance with their respective place on the ranking list. The following documents must be submitted at enrolment: ID card (photocopy of the ID card is enclosed to other documents submitted by the student during the application procedure). At enrolment students must fill out the student registry form, sign a contract of study, while the data about the doctoral student (date and place of birth, personal ID number, parents' names, information on the study programme they enrol in) are entered in the registry of doctoral students, the postgraduate studies database and the ISVU information system. The tuition for the first semester, and student card costs is to be paid at enrolment.

Tuition includes the costs of evaluation and defence of the doctoral dissertation, printing of the diploma, or the graduation ceremony.



1.2.6. Enrolment procedure for foreign nationals (EU and other countries)

Foreign nationals can enrol in study programmes under the same conditions as Croatian nationals. However, in accordance with the decision of the competent state authority or institution of higher education, they may be required to bear the cost of tuition, in part or in full.

After Croatia's accession to European Union, students who are EU citizens were granted the same rights under the Scientific Activity and Higher Education Act and may enrol in the study programmes under the same conditions as Croatian nationals. Their enrolment may be restricted or denied if they apply for the study programme related to military or police education or any other programme of study of interest to national security.

Depending on the conditions established by a higher education institution for individual study programmes, the exam in the native language of the candidate passed as part of the final, externally evaluated examination, may be recognised instead of the secondary school leaving examination in the Croatian language.

Depending on the conditions established by a higher education institution for individual study programmes, candidates who are not Croatian nationals may be required to pass an exam in the Croatian language at the B2 level, as defined by the published study programme requirements. For further information on the examination candidates can contact the National Centre for external evaluation of education.

The results obtained from the completed secondary education that is subject to external evaluation will be recognised instead of the equivalent secondary school leaving examination.

Candidates who are neither Croatian nationals nor citizens of EU Member States, and have completed secondary education outside of the Republic of Croatia but have not passed the final examination subject to external evaluation, shall meet the following criteria for enrolment in the higher education institutions in the Republic of Croatia. They shall:

1. Complete four years of secondary education or its equivalent, and submit appropriate documents within the stipulated deadline to the Central Application Office. Candidates who are currently completing or have completed secondary school education in Bosnia and Herzegovina and who are applying for the secondary school leaving examination, shall submit their documents to the National Centre for External Evaluation of Education.
2. Pass additional examinations in specific knowledge, skills and abilities, if such examinations are required by the institution of higher education for a particular study programme.
3. Fulfil all preconditions as specified by the institution of higher education for a particular study programme, if such preconditions exist.

Pursuant to the Rules on the conditions, application procedure, implementation of entrance exams and ranking of candidates for study programmes, asylum seekers and foreign nationals under subsidiary protection register in the the National IT System of Applications to Higher Education Institutions (NISpVU), submit all available documentation and apply for study programmes in the enrolment quota for foreign nationals, but in accordance with Art. 70 of the Law on International and Temporary Protection, they have the right to higher education under the same conditions as Croatian citizens, i.e. they have the right to a full subsidy participation in the costs of studies, just like citizens of the Republic of Croatia.



Should the quota for foreign citizens not be provided for in the call for enrolment, asylum seekers and candidates with approved international protection will be allowed to apply for the study programme within the quota intended for EU member state citizens. For candidates with approved international protection, “asylum seeker” will be entered under the category of citizenship in the NISpVU system.

According to Article 159 of the Aliens Act, a third country national who has been granted long-term residence shall be entitled to education in the Republic of Croatia. Candidates who are foreign nationals with a granted long-term residence apply for study programmes through the NISpVU system in the category of quota intended for foreigners, should such quota be provided for in the call for enrolment in the study program or within the regular enrolment quota for citizens of EU member states.

IN ORDER TO EXPEDITE THE APPLICATION PROCEDURE, CANDIDATES WHO HAVE COMPLETED SECONDARY EDUCATION ABROAD ARE ADVISED TO CONTACT THE CENTRAL APPLICATIONS OFFICE:

AGENCY FOR SCIENCE AND HIGHER EDUCATION CROATIA

CENTRAL APPLICATIONS OFFICE

DONJE SVETICE 38

10000 ZAGREB, REPUBLIC OF CROATIA

1.2.7. Grading system

The grading system at the Faculty is specified by the Ordinance on study programmes and studying at the Josip Juraj Strossmayer University of Osijek. Students’ performance in a particular course/module can be evaluated and graded during class in accordance with the Study Programme and the Curriculum Implementation Plan (<http://www.ffos.unios.hr/>), and the final grade can be established based on class activities and/or an examination in accordance with the Curriculum Implementation Plan.

Students’ success at examinations is expressed by the following grades:

- Excellent (5)
- Very good (4)
- Good (3)
- Sufficient (2)
- Insufficient (1)

The passing grades are: excellent (5), very good (4), good (3), and sufficient (2). Only the passing grades are registered in the system. They shall be considered final grades and be accompanied by the signature of the course teacher/module coordinator. Insufficient grade (1) is a failing grade and shall only be entered in the student records. The Faculty has a system of registration for exams via ISVU (HEI Information system) in place.

Students’ practicum achievements can be evaluated both numerically and descriptively.



1.2.8. Rules of transfer and recognition of ECTS credits

Recognition of mobility period

Recognition on the basis of the Agreement on the recognition of the mobility period

In special programmes or projects of student exchange (e.g., ERASMUS), the recognition of courses and ECTS credits before student's departure for a months-long study visit abroad is established by the Agreement on the recognition of the mobility period. The Agreement on the recognition of the mobility period is signed by the student, the home institution and the host institution before the student's departure for a study visit abroad. By signing the Agreement, the home institution guarantees the subsequent recognition of study period abroad. The person signing the Agreement on the recognition of the mobility period on behalf of the home institution is the ECTS coordinator.

Recognition of mobility period without signed international agreements

Recognition of attended and completed courses and acquired ECTS credits is possible even if the student did not participate in the international exchange schemes defined in advance by relevant contracts and agreements, but instead takes place on the basis of scholarships obtained or is organised by students themselves. Students who undertake this type of study visit are advised to consult their mentors, heads of their respective Departments and ERASMUS/ECTS coordinators, and if necessary, the Office for International Cooperation, on the selection of courses at a higher education institution abroad and on the methods and possibilities of recognition of such courses and credits earned. Before visiting another higher education institution, students should also, if applicable, consult the course teacher at their home institution about the possibility of recognition of the selected course they will be attending at a visiting institution. Upon return from a study visit and no later than 15 days, students should submit their application for the recognition of courses and ECTS credits to the Head of Department and ECTS coordinator. The application should be accompanied by all necessary documents issued by the foreign higher education institution. The recognition of courses is based on an examination of the course description (course content, the required level of knowledge irrespective of mandatory literature, ECTS credits, etc.)

Detailed information on the conditions of recognition of the mobility period can be found in the Instructions on the recognition of the completion of the courses taken and credits earned at a higher education institution abroad.

1.2.9. ECTS coordinators at the Faculty of Humanities and Social Sciences in Osijek

POSTGRADUATE (DOCTORAL) STUDIES ECTS COORDINATORS

Postgraduate Studies in Linguistics

Dr. Ana Lehocki-Samardžić, Associate Professor (alehocki@ffos.hr)

Postgraduate Studies in Literature and Cultural Identity

Dr. Sonja Novak, Assistant Professor (snovak@ffos.hr)

Postgraduate Studies in Pedagogy and Contemporary School Culture

Dr. Goran Livazović, Associate Professor (glivazovic@ffos.hr)



CEEPUS ECTS COORDINATOR

Dr. Demian Papo, postdoctoral researcher (dpapo@ffos.hr)

ORGANIZATIONAL UNIT ECTS COORDINATORS

Department of English Language and Literature

Dr. Dubravka Vidaković Erdeljić, Assistant Professor (dvidakovic@ffos.hr)

Department of Philosophy

Dr. Pavao Žitko, Assistant Professor (pzitko@ffos.hr)

Department of Croatian Language and Literature

Dr. Ivana Mikulić, Assistant Professor (for single major study programme) (ipepic@ffos.hr)

Dr. Ivana Žužul, Associate Professor (for double major study programme) (izuzul@ffos.hr)

Department of Information Sciences

Dr. Kristina Feldvari, Assistant Professor (for single major study programme) (kfeldvari@ffos.hr)

Dr. Kornelija Petr Balog, Full Professor (for double major study programme) (kpetr@ffos.hr)

Sub-Department of Hungarian Language and Literature

Dr. Ana Lehocki-Samardžić, Assistant Professor (alehocki@ffos.hr)

Department of German Language and Literature

Dr. Vladimir Karabalić, Full Professor (for single major study programme) (vkarabalic@ffos.hr)

Dr. Tihomir Engler, Assistant Professor (for double major study programme) (tengler@ffos.hr)

Department of Pedagogy

Dr. Sara Kakuk, Assistant Professor (skakuk@ffos.hr)

Department of History

Dr. Hrvoje Volner, Associate Professor (hvolner@ffos.hr)

Department of Psychology

Dr. Sandra Brezetić (svuckovic@ffos.hr)

Sub-department of Common Courses

Malgorzata Sabina Stanis Hanžek, language instructor (mstaniszhanzek@ffos.hr)

Department of Sociology

Dr. Željko Pavić, Associate Professor (zpavic@ffos.hr)

Department of Art History

Narcisa Vrbešić-Ravlić, MSc, lecturer (narcisa@ffos.hr)



2. UNDERGRADUATE STUDY PROGRAMMES

2.1. GENERAL INFORMATION

Undergraduate study programmes are designed as general study programmes, they last six semesters, in the course of which students earn a minimum of 180 ECTS credits (a minimum of 60 ECTS in one academic year), and acquire the knowledge they need in order to advance to the graduate study programme, as well as sufficient knowledge and skills that prepare them for the labour market. The Faculty of Humanities and Social Sciences in Osijek offers the following undergraduate study programmes:

Single major study programmes:

Croatian Language and Literature
Information Sciences
German Language and Literature
Psychology

Double major study programmes:

English Language and Literature
Philosophy
Croatian Language and Literature
Information Sciences
Hungarian Language and Literature
German Language and Literature
Pedagogy
History
Art History
Sociology

Double major combinations are determined annually in the call for enrolment in the first year of undergraduate studies.

2.2. DESCRIPTION OF STUDY PROGRAMMES AND GENERAL INFORMATION

2.2.1. Croatian Language and Literature (single and double major)

- Level of study: undergraduate university study programme
- Duration: 3 academic years (6 semesters)
- Qualification awarded: University bachelor (baccalaureus/baccalaurea) of Croatian Language and Literature; abbrev: univ. bacc. philol. croat.
- Main field of study: humanities
- Access requirements: completion of four years of secondary education or an equivalent four-year programme in secondary education



- Mode of study: full time

- Knowledge assessment system

To obtain a qualification, students are required to pass revision tests or final exams. The elements of assessment for individual courses include grades obtained from exams, revision tests, written reports, seminar papers and activities in class. Students are not required to defend their bachelor's thesis. Students' knowledge and skills for the planned professional qualification are assessed on the basis of active participation in class, preparation of individual or group seminar papers, preparation of individual final (bachelor) paper, and passing written and oral exams in the prescribed courses.

- Access to further study

Upon the completion of undergraduate programme of study students will be able to continue their studies at the graduate level. Requirements for advancing to the graduate level of studies are prescribed by the administering institution.

- Employment opportunities

Upon the completion of the undergraduate programme of study of the Croatian Language and Literature students will acquire competences that will qualify them to work as language editors in the media, perform editorial work in various cultural institutions and publishing houses as well as in scientific-research institutions, museums and archives, and for other jobs within a broader scope of cultural, social and public services.

2.2.2. German Language and Literature (single and double major)

- Level of study: undergraduate university study programme

- Duration: 3 academic years (6 semesters)

- Qualification awarded: University bachelor (baccalaureus/baccalaurea) of German Language and Literature; abbrev: univ. bacc. philol. germ.

- Main field of study: humanities

- Access requirements: completion of four years of secondary education or an equivalent four-year programme in secondary education

- Mode of study: full time

- Knowledge assessment system

To obtain a qualification, students are required to pass revision tests or final exams. The elements of assessment for individual courses include grades obtained from exams, revision tests, written reports, seminar papers and activities in class. Students are not required to defend their bachelor's thesis. Students' knowledge and skills for the planned professional qualification are assessed on the basis of active participation in class, preparation of individual or group seminar papers, preparation of individual final (bachelor) paper, and passing written and oral exams in the prescribed courses.

- Access to further study

Upon the completion of undergraduate programme of study students will be able to continue their studies at the graduate level. Requirements for advancing to the graduate level of studies are prescribed by the administering institution.

- Employment opportunities

Students who successfully complete the undergraduate studies in German language and



literature will have acquired competences and skills which will qualify them for various jobs on the free market and freelance professions, such as in publishing and bookselling, media, state administration, public and private institutions of cultural politics and cultural mediation, advertising, marketing, public relations, as well as other freelance professions (e.g., publicists, writers).

2.2.3. Information Sciences (single major)

- Level of study: undergraduate university study programme
- Duration: 3 academic years (6 semesters)
- Qualification awarded: University bachelor (baccalaureus/baccalaurea) of Information Sciences; abbrev: univ. bacc. informatol.
- Main field of study: social sciences
- Access requirements: completion of four years of secondary education or an equivalent four-year programme in secondary education
- Mode of study: full time
- Knowledge assessment system

To obtain a qualification, students are required to pass revision tests or final exams. The elements of assessment for individual courses include grades obtained from exams, revision tests, written reports, seminar papers and activities in class. Students are not required to defend their bachelor's thesis. Students' knowledge and skills for the planned professional qualification are assessed on the basis of active participation in class, preparation of individual or group seminar papers, preparation of individual final (bachelor) paper, and passing written and oral exams in the prescribed courses.

- Access to further study
Upon the completion of undergraduate programme of study students will be able to continue their studies at the graduate level. Requirements for advancing to the graduate level of studies are prescribed by the administering institution.
- Employment opportunities
On completion of the university undergraduate studies in Information Sciences students will have acquired the competences required for provision of services in information institutions, primarily libraries, archives and bibliography centres, publishing houses, companies providing web services and related services. They will also be able to carry out professional activities related to the design, installation, maintenance and classification of collections of material and information sources, to participate in the organisation, maintenance and development of information tools and providing assistance in finding information about printed and electronic material.

2.2.4. Information Sciences (double major)

- Level of study: undergraduate university study programme
- Duration: 3 academic years (6 semesters)
- Qualification awarded: University bachelor (baccalaureus/baccalaurea) of Information Sciences; abbrev: univ. bacc. informatol.
- Main field of study: social sciences



- Access requirements: completion of four years of secondary education or an equivalent four-year programme in secondary education
- Mode of study: full time
- Access to further study

Upon the completion of undergraduate programme of study students will be able to continue their studies at the graduate level. Requirements for advancing to the graduate level of studies are prescribed by the administering institution.

- Employment opportunities

On completion of the university undergraduate studies students will have acquired the competences required for work in all physical and network environments, where there is a need to work with information and information users in the broadest sense - in libraries, archives, museums, book shops and publishing houses, schools, IT companies and all business systems where there is a need for organization and mediation of information (transport, banking, industrial, business-related and other commercial and non-commercial systems).

2.2.5. Psychology (single major)

- Level of study: undergraduate university study programme
- Duration: 3 academic years (6 semesters)
- Qualification awarded: University bachelor (baccalaureus/baccalaurea) of Psychology, abbrev: univ. bacc. psych.
- Main field of study: social sciences
- Access requirements: completion of four years of secondary education or an equivalent four-year programme in secondary education
- Mode of study: full time
- Knowledge assessment system

To obtain a qualification, students are required to pass revision tests or final exams. The elements of assessment for individual courses include grades obtained from exams, revision tests, written reports, seminar papers and activities in class. Students are not required to defend their bachelor's thesis. Students' knowledge and skills for the planned professional qualification are assessed on the basis of active participation in class, preparation of individual or group seminar papers, preparation of individual final (bachelor) paper, and passing written and oral exams in the prescribed courses.

- Access to further study

Upon the completion of undergraduate programme of study students will be able to continue their studies at the graduate level. Requirements for advancing to the graduate level of studies are prescribed by the administering institution.

- Employment opportunities

On completion of the university undergraduate studies in Psychology students will have acquired the competences required for the kind of employment where they will be able to apply the knowledge of research methodology in solving problems and in computer work, apply statistical reasoning in empirical research and practical work, independently organise activities in various areas (economy, journalism, social work, public administration). The undergraduate study programme in Psychology does not equip students with necessary competences required for psychology practice.



2.2.6. English Language and Literature (double major)

- Level of study: undergraduate university study programme
- Duration: 3 academic years (6 semesters)
- Qualification awarded: University bachelor (baccalaureus/baccalaurea) of English Language and Literature; abbrev: univ. bacc. philol. angl.
- Main field of study: humanities
- Access requirements: completion of four years of secondary education or an equivalent four-year programme in secondary education
- Mode of study: full time
- Knowledge assessment system

To obtain a qualification, students are required to pass revision tests or final exams. The elements of assessment for individual courses include grades obtained from exams, revision tests, written reports, seminar papers and activities in class. Students are not required to defend their bachelor's thesis. Students' knowledge and skills for the planned professional qualification are assessed on the basis of active participation in class, preparation of individual or group seminar papers, preparation of individual final (bachelor) paper, and passing written and oral exams in the prescribed courses.

- Access to further study

Upon the completion of undergraduate programme of study students will be able to continue their studies at the graduate level. Requirements for advancing to the graduate level of studies are prescribed by the administering institution.

- Employment opportunities

Upon completion of the undergraduate study programme in the English Language and Literature the students will be qualified to take up any employment requiring a good command of spoken and written English (e.g., administration or service activities). However, they will not be qualified to work as teachers of English or translators and interpreters. They will be qualified to take part in various types of work on the free labour market and to pursue freelance professions, such as in publishing and bookselling, media, state administration, public and private institutions of cultural politics and cultural mediation, marketing, public relations, tourism, etc.

2.2.7. Philosophy (double major)

- Level of study: undergraduate university study programme
- Duration: 3 academic years (6 semesters)
- Qualification awarded: University bachelor (baccalaureus/baccalaurea) of Philosophy, abbrev: univ. bacc. phil.
- Main field of study: humanities
- Access requirements: completion of four years of secondary education or an equivalent four-year programme in secondary education
- Mode of study: full time
- Knowledge assessment system

To obtain a qualification, students are required to pass revision tests or final exams. The elements of assessment for individual courses include grades obtained from exams, revision



tests, written reports, seminar papers and activities in class. Students are not required to defend their bachelor's thesis. Students' knowledge and skills for the planned professional qualification are assessed on the basis of active participation in class, preparation of individual or group seminar papers, preparation of individual final (bachelor) paper, and passing written and oral exams in the prescribed courses.

- Access to further study

Upon the completion of undergraduate programme of study students will be able to continue their studies at the graduate level. Requirements for advancing to the graduate level of studies are prescribed by the administering institution.

- Employment opportunities

Upon completion of the undergraduate study programme in Philosophy the students will be prepared for employment in various sectors in the media, publishing and state administration. Competences for such employment opportunities are achieved through a systematic general education and developing disciplined, logical reasoning.

2.2.8. History (double major)

- Level of study: undergraduate university study programme
- Duration: 3 academic years (6 semesters)
- Qualification awarded: University bachelor (baccalaureus/baccalaurea) of History; abbrev: univ. bacc. hist.
- Main field of study: humanities
- Access requirements: completion of four years of secondary education or an equivalent four-year programme in secondary education
- Mode of study: full time
- Knowledge assessment system

To obtain a qualification, students are required to pass revision tests or final exams. The elements of assessment for individual courses include grades obtained from exams, revision tests, written reports, seminar papers and activities in class. Students are not required to defend their bachelor's thesis. Students' knowledge and skills for the planned professional qualification are assessed on the basis of active participation in class, preparation of individual or group seminar papers, preparation of individual final (bachelor) paper, and passing written and oral exams in the prescribed courses.

- Access to further study

Upon the completion of undergraduate programme of study students will be able to continue their studies at the graduate level. Requirements for advancing to the graduate level of studies are prescribed by the administering institution.

- Employment opportunities

Upon completion of the undergraduate study programme in History the students will be trained for employment requiring the first level university degree, or for less complex jobs, e.g., in archives, museums, social and political institutes and institutions etc.



2.2.9. Pedagogy (double major)

- Level of study: undergraduate university study programme
- Duration: 3 academic years (6 semesters)
- Qualification awarded: University bachelor (baccalaureus/baccalaurea) of Pedagogy; abbrev: univ. bacc. paed.
- Main field of study: social sciences
- Access requirements: completion of four years of secondary education or an equivalent four-year programme in secondary education
- Mode of study: full time
- Knowledge assessment system

To obtain a qualification, students are required to pass revision tests or final exams. The elements of assessment for individual courses include grades obtained from exams, revision tests, written reports, seminar papers and activities in class. Students are not required to defend their bachelor's thesis. Students' knowledge and skills for the planned professional qualification are assessed on the basis of active participation in class, preparation of individual or group seminar papers, preparation of individual final (bachelor) paper, and passing written and oral exams in the prescribed courses.

- Access to further study

Upon the completion of undergraduate programme of study students will be able to continue their studies at the graduate level. Requirements for advancing to the graduate level of studies are prescribed by the administering institution.

- Employment opportunities

Upon completion of the undergraduate study programme in Pedagogy, students will be prepared to participate in educational work in youth homes, run youth clubs and organise youth leisure activities.

2.2.10. Hungarian Language and Literature (double major)

- Level of study: undergraduate university study programme
- Duration: 3 academic years (6 semesters)
- Qualification awarded: University bachelor (baccalaureus/baccalaurea) of Hungarian Language and Literature; abbrev: univ. bacc. philol. hung.
- Main field of study: humanities
- Access requirements: completion of four years of secondary education or an equivalent four-year programme in secondary education
- Mode of study: full time
- Knowledge assessment system

To obtain a qualification, students are required to pass revision tests or final exams. The elements of assessment for individual courses include grades obtained from exams, revision tests, written reports, seminar papers and activities in class. Students are not required to defend their bachelor's thesis. Students' knowledge and skills for the planned professional qualification are assessed on the basis of active participation in class, preparation of individual or group seminar papers, preparation of individual final (bachelor) paper, and passing written and oral exams in the prescribed courses.



- Access to further study

Upon the completion of undergraduate programme of study students will be able to continue their studies at the graduate level. Requirements for advancing to the graduate level of studies are prescribed by the administering institution.

- Employment opportunities

Upon completion of the undergraduate study programme in Hungarian Language and Literature students will be trained to engage in the following activities: professional written and oral communication, mediation in various business meetings and assisting in concluding deals requiring knowledge of specific terminology in Hungarian, assisting in organizing cultural events, such as literary evenings, book promotions, meetings of authors and readers, marking anniversaries of importance to Hungarians, managing and leading cultural programmes and translating texts of a certain content and style.

2.2.11. Sociology (double major)

- Level of study: undergraduate university study programme
- Duration: 3 academic years (6 semesters)
- Qualification awarded: University bachelor (baccalaureus/baccalaurea) of Sociology; abbrev: univ. bacc. soc.
- Main field of study: social sciences
- Access requirements: completion of four years of secondary education and a secondary school leaving examination
- Mode of study: full time
- Knowledge assessment system

To obtain a qualification, students are required to pass revision tests or final exams. The elements of assessment for individual courses include grades obtained from exams, revision tests, written reports, seminar papers and activities in class. Students are not required to defend their bachelor's thesis. Students' knowledge and skills for the planned professional qualification are assessed on the basis of active participation in class, preparation of individual or group seminar papers, preparation of individual final (bachelor) paper, and passing written and oral exams in the prescribed courses.

- Access to further study

Upon the completion of undergraduate programme of study students will be able to continue their studies at the graduate level. Requirements for advancing to the graduate level of studies are prescribed by the administering institution.

- Employment opportunities

Upon completion of the undergraduate study programme in Sociology the students will be trained in two scientific fields and thus be more mobile in terms of meeting requirements adequate for certain job opportunities. Some of these are various jobs in the media, different agencies requiring researchers in the field of social issues, and in educational institutions.

2.2.12. Art History (double major)

- Level of study: undergraduate university study programme
- Duration: 3 academic years (6 semesters)



- Qualification awarded: University bachelor (baccalaureus/baccalaurea) of Art History;
- Main field of study: humanities
- Access requirements: completion of four years of secondary education and a secondary school leaving examination
- Mode of study: full time
- Access to further study

Upon the completion of undergraduate programme of study students will be able to continue their studies at the graduate level. Requirements for advancing to the graduate level of studies are prescribed by the administering institution.

- Employment opportunities

Upon completion of the undergraduate study programme and based on the acquired competencies students will have the opportunity to find employment in tourism sector, public and private institutions in the field of culture and arts, in heritage institutions, print and electronic media, organization of cultural events in the economic sector, various work in art history performed in public, state or civil sector, professional jobs in cultural centres, etc.



3. GRADUATE STUDY PROGRAMMES

3.1. GENERAL INFORMATION

Graduate study programmes last for four semesters, during which students acquire a minimum of 120 ECTS credits and provide a comprehensive education of students for a particular occupation, i.e., specialisation. To that effect, study programmes in foreign languages offer a choice between two specialisations. Branching into specialisations is based on a number of factors: starting from the tradition of previous study programmes, research and teaching resources, the needs of the society and the economy for professionals in the fields of humanities and social sciences and from strategy and development plan, a wide range of high-quality study programmes has been designed. The organisation and concept of the study programmes and their comparability with the study programmes offered at other faculties of humanities and social sciences and related institutions in Croatia and abroad enable students to continue their studies at higher levels or to transfer to other institutions within the mobility scheme. Employment opportunities of graduates are further increased if they have completed double major programmes (particularly when it comes to specialisation in Teacher Education).

The Faculty of Humanities and Social Sciences in Osijek offers the following graduate study programmes:

Single major study programmes:

Croatian Language and Literature
German Language and Literature
Psychology

Double major study programmes:

English Language and Literature
Philosophy
Croatian Language and Literature
Information Technology
Information Sciences
Hungarian Language and Literature
Publishing Studies
German Language and Literature
Pedagogy
History
Sociology



3.2. DESCRIPTION OF STUDY PROGRAMMES AND GENERAL INFORMATION

3.2.1. Teacher Education

3.2.1.1. Croatian Language and Literature (single and double major)

- Level of study: graduate university study programme
- Duration: 2 academic years (4 semesters)
- Qualification awarded: Master of Education in Croatian Language and Literature; abbrev: mag. educ. philol. croat.
- Main field of study: humanities
- Access requirements: completed three-year undergraduate university study programme in Croatian Language and Literature
- Mode of study: full time
- Knowledge assessment system

To obtain a qualification, students are required to pass revision tests or final exams. The elements of assessment for individual courses include grades obtained from exams, revision tests, written reports, seminar papers and activities in class. The minimum length of a Master's thesis is 15 to 20 pages, excluding the abstract, table of contents, references and appendices. The Master's thesis defence is obligatory. Students' knowledge and skills for the planned professional qualification are assessed on the basis of active participation in class, preparation of individual or group seminar papers, preparation of the master's thesis and passing written and oral exams in the prescribed courses.

- Access to further study

Upon the completion of the graduate programme of study students will be able to continue their studies at the postgraduate level. Requirements for admission and continuation of study at the postgraduate level are prescribed by the Administering Institution.

- Employment opportunities

Upon the completion of the university graduate study programme in Croatian Language and Literature (Teacher Education) the students will be qualified to teach Croatian Language and Literature in primary and secondary schools, and at Croatian departments abroad. Furthermore, they will acquire professional competences required to pursue a career in publishing and the public media, and to work in various cultural and research institutions, as well as in the broader scope of cultural, social and public services.

3.2.1.2. German Language and Literature (single and double major)

- Level of study: graduate university study programme
- Duration: 2 academic years (4 semesters)
- Qualification awarded: Master of Education in German Language and Literature; abbrev: mag. educ. philol. germ.
- Main field of study: humanities
- Access requirements: completed three-year undergraduate university study programme in German Language and Literature
- Mode of study: full time



- Knowledge assessment system

To obtain a qualification, students are required to pass revision tests or final exams. The elements of assessment for individual courses include grades obtained from exams, revision tests, written reports, seminar papers and activities in class. The minimum length of a Master's thesis is 15 to 20 pages, excluding the abstract, table of contents, references and appendices. The Master's thesis defence is obligatory. Students' knowledge and skills for the planned professional qualification are assessed on the basis of active participation in class, preparation of individual or group seminar papers, preparation of the master's thesis and passing written and oral exams in the prescribed courses.

- Access to further study

Upon the completion of the graduate programme of study students will be able to continue their studies at the postgraduate level. Requirements for admission and continuation of study at the postgraduate level are prescribed by the Administering Institution.

- Employment opportunities

Upon the completion of the university graduate studies in the German Language and Literature (Teacher Education) students will be qualified to teach German to students of all ages and at all levels of language learning in various public and private education institutions.

3.2.1.3. English Language and Literature (double major)

- Level of study: graduate university study programme

- Duration: 2 academic years (4 semesters)

- Qualification awarded: Master of Education in English Language and Literature; abbrev: mag. educ. philol. angl.

- Main field of study: humanities

- Access requirements: completed three-year undergraduate university study programme in English Language and Literature

- Mode of study: full time

- Knowledge assessment system

To obtain a qualification, students are required to pass revision tests or final exams. The elements of assessment for individual courses include grades obtained from exams, revision tests, written reports, seminar papers and activities in class. The minimum length of a Master's thesis is 15 to 20 pages, excluding the abstract, table of contents, references and appendices. The Master's thesis defence is obligatory. Students' knowledge and skills for the planned professional qualification are assessed on the basis of active participation in class, preparation of individual or group seminar papers, preparation of the master's thesis and passing written and oral exams in the prescribed courses.

- Access to further study

Upon the completion of the graduate programme of study students will be able to continue their studies at the postgraduate level. Requirements for admission and continuation of study at the postgraduate level are prescribed by the Administering Institution.

- Employment opportunities

Upon the completion of the university graduate studies in the English Language and Literature (Teacher Education) students will be qualified to teach English to students of all ages and at all levels of language learning in various public and private education institutions.



3.2.1.4. Philosophy (double major)

- Level of study: graduate university study programme
- Duration: 2 academic years (4 semesters)
- Qualification awarded: Master of Education in Philosophy; abbrev: mag. educ. phil.
- Main field of study: humanities
- Access requirements: completed three-year undergraduate university study programme in Philosophy (180 ECTS credits)
- Mode of study: full time
- Knowledge assessment system

To obtain a qualification, students are required to pass revision tests or final exams. The elements of assessment for individual courses include grades obtained from exams, revision tests, written reports, seminar papers and activities in class. The minimum length of a Master's thesis is 15 to 20 pages, excluding the abstract, table of contents, references and appendices. The Master's thesis defence is obligatory. Students' knowledge and skills for the planned professional qualification are assessed on the basis of active participation in class, preparation of individual or group seminar papers, preparation of the master's thesis and passing written and oral exams in the prescribed courses.

- Access to further study
- Upon the completion of the graduate programme of study students will be able to continue their studies at the postgraduate level. Requirements for admission and continuation of study at the postgraduate level are prescribed by the Administering Institution.
- Employment opportunities

Upon the completion of the university graduate studies in Philosophy (Teacher Education) the students will be qualified to teach Philosophy, Ethics and Logic in grammar schools and other secondary schools where such subjects are taught. In addition, they will be trained to work in research institutes and professional institutions in which the knowledge of philosophy is required, or to pursue a career in journalism.

3.2.1.5. History (double major)

- Level of study: graduate university study programme
- Duration: 2 academic years (4 semesters)
- Qualification awarded: Master of Education in History; abbrev: mag. educ. hist.
- Main field of study: humanities
- Access requirements: completed three-year undergraduate university study programme in History
- Mode of study: full time
- Knowledge assessment system

To obtain a qualification, students are required to pass revision tests or final exams. The elements of assessment for individual courses include grades obtained from exams, revision tests, written reports, seminar papers and activities in class. The minimum length of a Master's thesis is 15 to 20 pages, excluding the abstract, table of contents, references and appendices. The Master's thesis defence is obligatory. Students' knowledge and skills for the planned professional qualification are assessed on the basis of active participation in



class, preparation of individual or group seminar papers, preparation of the master's thesis and passing written and oral exams in the prescribed courses.

- Access to further study

Upon the completion of the graduate programme of study students will be able to continue their studies at the postgraduate level. Requirements for admission and continuation of study at the postgraduate level are prescribed by the Administering Institution.

- Employment opportunities

Upon the completion of the university graduate studies in History (Teacher Education) the students will be qualified to teach History in primary, secondary, grammar, technical and vocational schools, polytechnics, colleges, etc. In addition, they will be able to work in archives and museums, local and state administration and other services, and to plan and organise activities in educational institutions, professional development services, etc.

3.2.2. Translation and Interpreting Studies

3.2.2.1. German Language and Literature (double major)

- Level of study: graduate university study programme
- Duration: 2 academic years (4 semesters)
- Qualification awarded: Master of German Language and Literature; abbrev: mag. philol. germ.
- Main field of study: humanities
- Access requirements: completed three-year undergraduate university study programme in German Language and Literature
- Mode of study: full time
- Knowledge assessment system

To obtain a qualification, students are required to pass revision tests or final exams. The elements of assessment for individual courses include grades obtained from exams, revision tests, written reports, seminar papers and activities in class. The minimum length of a Master's thesis is 15 to 20 pages, excluding the abstract, table of contents, references and appendices. The Master's thesis defence is obligatory. Students' knowledge and skills for the planned professional qualification are assessed on the basis of active participation in class, preparation of individual or group seminar papers, preparation of the master's thesis and passing written and oral exams in the prescribed courses.

- Access to further study

Upon the completion of the graduate programme of study students will be able to continue their studies at the postgraduate level. Requirements for admission and continuation of study at the postgraduate level are prescribed by the Administering Institution.

- Employment opportunities

Upon the completion of the graduate studies in German Language and Literature (Translation and Interpreting Studies), students will have acquired skills and knowledge to translate from German into Croatian and vice versa, as well as to research translated material in museums, archives and libraries.



3.2.2.2. English Language and Literature (double major)

- Level of study: graduate university study programme
- Duration: 2 academic years (4 semesters)
- Qualification awarded: Master of English Language and Literature; abbrev: mag. philol. angl.
- Main field of study: humanities
- Access requirements: completed three-year undergraduate university study programme in English Language and Literature
- Mode of study: full time
- Knowledge assessment system

To obtain a qualification, students are required to pass revision tests or final exams. The elements of assessment for individual courses include grades obtained from exams, revision tests, written reports, seminar papers and activities in class. The minimum length of a Master's thesis is 15 to 20 pages, excluding the abstract, table of contents, references and appendices. The Master's thesis defence is obligatory. Students' knowledge and skills for the planned professional qualification are assessed on the basis of active participation in class, preparation of individual or group seminar papers, preparation of the master's thesis and passing written and oral exams in the prescribed courses.

- Access to further study

Upon the completion of the graduate programme of study students will be able to continue their studies at the postgraduate level. Requirements for admission and continuation of study at the postgraduate level are prescribed by the Administering Institution.

- Employment opportunities

Upon the completion of the graduate studies in English Language and Literature (Translation and Interpreting Studies), students will have acquired theoretical and practical knowledge necessary for translating and interpreting as well as specific skills and techniques of different specialised types of translation: literary, scientific and LSP, consecutive, simultaneous, translating legal and economy-related texts, as well as translating the language of the media.

3.2.3. Communications Sciences

3.2.3.1. Hungarian Language and Literature (double major)

- Level of study: graduate university study programme
- Duration: 2 academic years (4 semesters)
- Qualification awarded: Master of Hungarian Language and Literature; abbrev: mag. philol. hung.
- Main field of study: humanities
- Access requirements: completed three-year undergraduate university study programme in Hungarian Language and Literature
- Mode of study: full time
- Knowledge assessment system

To obtain a qualification, students are required to pass revision tests or final exams. The elements of assessment for individual courses include grades obtained from exams, revision tests, written reports, seminar papers and activities in class. The minimum length of a Master's thesis is 15 to 20 pages, excluding the abstract, table of contents, references and appendices. The Master's thesis defence is obligatory. Students' knowledge and skills for the planned professional qualification are assessed on the basis of active participation in class, preparation of individual or group seminar papers, preparation of the master's thesis and passing written and oral exams in the prescribed courses.



sion tests, written reports, seminar papers and activities in class. The minimum length of a Master's thesis is 15 to 20 pages, excluding the abstract, table of contents, references and appendices. The Master's thesis defence is obligatory. Students' knowledge and skills for the planned professional qualification are assessed on the basis of active participation in class, preparation of individual or group seminar papers, preparation of the master's thesis and passing written and oral exams in the prescribed courses.

- Access to further study

Upon the completion of the graduate programme of study students will be able to continue their studies at the postgraduate level. Requirements for admission and continuation of study at the postgraduate level are prescribed by the Administering Institution.

- Employment opportunities

Upon the completion of the graduate studies in Hungarian Language and Literature (Communications Studies), students will have acquired skills and knowledge that qualify them to work in the departments for public communication of industrial, commercial, tourist and similar agencies and in translation services and agencies. In addition, they will be able to work as communication experts and translators in the institutions of the European Union and the United Nations or other international organisations, and to pursue a career in related fields, such as publishing, media, and information technology.

3.2.4. Social Sciences

3.2.4.1. Information Sciences (double major)

- Level of study: graduate university study programme
- Duration: 2 academic years (4 semesters)
- Qualification awarded: Master of Information Sciences; abbrev: mag. inf.
- Main field of study: social sciences
- Access requirements: completed three-year undergraduate university study programme in Information and Communication sciences
- Mode of study: full time
- Knowledge assessment system

To obtain a qualification, students are required to pass revision tests or final exams. The elements of assessment for individual courses include grades obtained from exams, revision tests, written reports, seminar papers and activities in class.

- Employment opportunities

On completion of the university graduate studies in Information Sciences, students will have acquired the competences required for work in all physical and network environments, where there is a need to work with information and information users in the broadest sense (in libraries, archives, museums, book shops and publishing houses, schools, IT companies and all business systems where there is a need for organization and mediation of information, such as transport, banking, industrial, business-related and other commercial and non-commercial systems).

3.2.4.2. Information Technology (double major)

- Level of study: graduate university study programme



- Duration: 2 academic years (4 semesters)
- Qualification awarded: Master of Information Technology; abbrev: mag. inf.
- Main field of study: social sciences
- Access requirements: completed three-year undergraduate university study programme in Information and Communication sciences
- Mode of study: full time
- Knowledge assessment system

To obtain a qualification, students are required to pass revision tests or final exams. The elements of assessment for individual courses include grades obtained from exams, revision tests, written reports, seminar papers and activities in class.

- Employment opportunities

On completion of the university graduate studies in Information Technology, students can apply the acquired competencies to perform the following tasks: solving problems using programming language techniques, designing information systems, applying technological solution design and appropriate development methodologies, designing user interfaces of network applications, creating network and mobile applications, performing social media marketing activities, creating user documentation, implementation and management of data / archive systems, standardization and management of metadata and identifiers in information systems, etc.

3.2.4.3. Publishing Studies (double major)

- Level of study: graduate university study programme
- Duration: 2 academic years (4 semesters)
- Qualification awarded: Master of Publishing; abbrev. mag. inf. et comm.
- Main field of study: social sciences
- Access requirements: completed three-year undergraduate university study programme in Information and Communication sciences
- Mode of study: full time
- Knowledge assessment system

To obtain a qualification, students are required to pass revision tests or final exams. The elements of assessment for individual courses include grades obtained from exams, revision tests, written reports, seminar papers and activities in class.

- Employment opportunities

On completion of the university graduate studies in Publishing, students can apply the acquired competencies to perform the following tasks: market research and searching for work possibilities of the publishing house, selection, contacting, hiring or accepting authors and authors' manuscripts, editing manuscripts and adapting the placement of manuscripts to different publishing products, assessing the suitability of content for a particular publishing area, assessing the quality of the authors' work, production costs and sales opportunities, making a decision on the profitability of investing in certain authors or projects, editing and participating in book design, using new technologies to reduce production costs, creating a short-term and long-term publishing plan, keeping records of the sequence of editorial procedures, etc.



3.2.3.4. Pedagogy (double major)

- Level of study: graduate university study programme
- Duration: 2 academic years (4 semesters)
- Qualification awarded: Master of Pedagogy; abbrev. mag. paed.
- Main field of study: social sciences
- Access requirements: completed three-year undergraduate university study programme in Pedagogy
- Mode of study: full time
- Knowledge assessment system

To obtain a qualification, students are required to pass revision tests or final exams. The elements of assessment for individual courses include grades obtained from exams, revision tests, written reports, seminar papers and activities in class. The minimum length of a Master's thesis is 15 to 20 pages, excluding the abstract, table of contents, references and appendices. The Master's thesis defence is obligatory. Students' knowledge and skills for the planned professional qualification are assessed on the basis of active participation in class, preparation of individual or group seminar papers, preparation of the master's thesis and passing written and oral exams in the prescribed courses.

- Access to further study

Upon the completion of the graduate programme of study students will be able to continue their studies at the postgraduate level. Requirements for admission and continuation of study at the postgraduate level are prescribed by the Administering Institution.

- Employment opportunities

On completion of the graduate studies in Pedagogy, the students will have acquired the professional competences required for performing education activities in specific areas of applied pedagogy (in pre-school, school, higher education, social and home pedagogy).

3.2.4.5. Psychology (single major)

- Level of study: graduate university study programme
- Duration: 2 academic years (4 semesters)
- Qualification awarded: Master of Psychology; abbrev: mag. psych.
- Main field of study: social sciences
- Access requirements: completed three-year undergraduate university study programme in Psychology
- Mode of study: full time
- Knowledge assessment system

To obtain a qualification, students are required to pass revision tests or final exams. The elements of assessment for individual courses include grades obtained from exams, revision tests, written reports, seminar papers and activities in class. The minimum length of a Master's thesis is 15 to 20 pages, excluding the abstract, table of contents, references and appendices. The Master's thesis defence is obligatory. Students' knowledge and skills for the planned professional qualification are assessed on the basis of active participation in class, preparation of individual or group seminar papers, preparation of the master's thesis and passing written and oral exams in the prescribed courses.



- Access to further study

Upon the completion of the graduate programme of study students will be able to continue their studies at the postgraduate level. Requirements for admission and continuation of study at the postgraduate level are prescribed by the Administering Institution.

- Employment opportunities

On completion of the graduate studies in Psychology, students will have acquired professional knowledge and skills necessary to perform independent psychological practice in particular fields of applied psychology (e.g., industrial, school or clinical psychology).

3.2.4.6. Sociology (double major)

- Level of study: graduate university study programme
- Duration: 2 academic years (4 semesters)
- Qualification awarded: Master of Education in Sociology; abbrev: mag. educ. soc.
- Main field of study: social sciences
- Access requirements: completed three-year undergraduate study programme in Psychology
- Mode of study: full time
- Knowledge assessment system

To obtain a qualification, students are required to pass revision tests or final exams. The elements of assessment for individual courses include grades obtained from exams, revision tests, written reports, seminar papers and activities in class. The minimum length of a Master's thesis is 15 to 20 pages, excluding the abstract, table of contents, references and appendices. The Master's thesis defence is obligatory. Students' knowledge and skills for the planned professional qualification are assessed on the basis of active participation in class, preparation of individual or group seminar papers, preparation of the master's thesis and passing written and oral exams in the prescribed courses.

- Access to further study

Upon the completion of the graduate programme of study students will be able to continue their studies at the postgraduate level. Requirements for admission and continuation of study at the postgraduate level are prescribed by the Administering Institution.

- Employment opportunities

The study programme is research-oriented and interdisciplinary, which results in and provides the employability of students immediately after graduation, in sectors such as education, public administration, public opinion polling, public relations research, work in the media and media research, market research, non-governmental organizations, etc.



4. POSTGRADUATE STUDY PROGRAMMES

4.1. GENERAL INFORMATION

There are three postgraduate (doctoral) study programmes offered at the Faculty. There are doctoral programmes in two fields offered for graduates in philological studies (English, Croatian, German and Hungarian), namely Linguistics and Literature and Culture. Both programmes, the Postgraduate Study Programme in Linguistics and Postgraduate Study Programme in Literature and Cultural Identity, represent a natural step forward for students of all single and double major combinations of Language and Literature studies, but are open to other students as well. The third study programme at the postgraduate level, the Postgraduate Study Programme in Pedagogy and Contemporary School Culture, is offered to all graduates of Pedagogy and related fields within social sciences and humanities, students of Philosophy, Psychology, Sociology, Education and Rehabilitation Sciences, students of Information and Communication Sciences, and students of other scientific fields with specialisation in Teacher Education.

It is generally possible to acquire academic degrees from Bachelor's and Master's to PhD, which provides for a favourable educational effect with regard to continued education and employment opportunities.

4.2. DESCRIPTION OF STUDY PROGRAMMES AND GENERAL INFORMATION

4.2.1. Postgraduate university study programme in Linguistics

- Level of study: postgraduate university study programme
- Duration: 3 academic years (6 semesters), 180 ECTS credits
- Qualification awarded: Doctor of Philosophy; abbrev: PhD
- Main field of study: humanities
- Access requirements: completed graduate university study programme (or pre-Bologna undergraduate study programme)
- Mode of study: part-time
- Knowledge assessment system: defined by the Study Programme and Curriculum Implementation Plan for each individual course. The defence of the doctoral dissertation is public.
- Employment opportunities:

Upon the completion of the postgraduate university studies in *Linguistics* the graduates are awarded a PhD degree in research field of humanities, research discipline: Philology, research branch: Croatian/English/German language. The holders of a PhD degree in research field of humanities, research discipline: Philology, research branch: Croatian/English/German language can continue their research work in academic institutions that conduct research in the field of Linguistics. They can also continue their education at a postdoctoral level and find employment in the public and private sectors.

The programme of the Postgraduate university studies in Linguistics is available at:
<http://www.ffos.unios.hr/svi-doktorski-studiji-jezikoslovlje-knjizevnost-i-kulturni-identitet-pedagogija/obavijesti-pss-jezikoslovlje>



4.2.2. Literature and Cultural Identity

- Level of study: postgraduate university study programme
- Duration: 3 academic years (6 semesters), 180 ECTS credits
- Qualification awarded: Doctor of Philosophy: abbrev. PhD
- Main field of study: humanities
- Access requirements: completed graduate university study programme (or pre-Bologna undergraduate study programme)
- Mode of study: part-time
- Knowledge assessment system: defined by the Study Programme and Curriculum Implementation Plan for each individual course. The defence of the doctoral dissertation is public.
- Employment opportunities:

Upon the completion of the postgraduate studies in *Literature and Cultural Identity* the graduates are awarded a PhD degree in research field of humanities, research discipline: Philology, research branch: Literary Theory and History. The holders of a PhD degree in research field of humanities, research discipline: Philology, research branch: Literary Theory and History can teach at faculties of humanities (Croatian studies, Germanic Studies, English Studies, Hungarian Studies, Culture Studies etc.) and art academies. The PhD study programme qualifies graduates for independent research and teaching and independent project management.

The programme of the Postgraduate university studies in Literature and Cultural Identity is available at:

<http://www.ffos.unios.hr/svi-doktorski-studiji-jezikoslovlje-knjizevnost-i-kulturni-identitet-pedagogija/obavijesti-pss-knjizevnost-i-kulturni-identitet>

4.2.3. Pedagogy and Contemporary School Culture

- Level of study: postgraduate university study programme
- Duration: 3 academic years (6 semesters), 180 ECTS credits
- Qualification awarded: Doctor of Philosophy; abbrev. PhD
- Main field of study: social sciences
- Access requirements: completed graduate university study programme (or pre-Bologna undergraduate study programme)
- Mode of study: part-time
- Knowledge assessment system: defined by the Study Programme and Curriculum Implementation Plan for each individual course. The defence of the doctoral dissertation is public.
- Employment opportunities:

Upon the completion of the postgraduate studies in *Pedagogy and Contemporary School Culture* the graduates are awarded a PhD degree in research field of social sciences, research discipline: Pedagogy, research branch: System of Educational Disciplines. The holders of a PhD degree in research field of social sciences, research discipline: Pedagogy, research branch: System of Educational Disciplines can be independent researchers in the field of education sciences. Theoretical guidelines, scientific and research orientation and interdisciplinary approach of this postgrad-



uate programme allow PhD holders to independently conduct research of general and special educational problems in diverse areas of pedagogical theory and teaching practice, as well as to participate in scientific and research projects at home and abroad. The academic degree and acquired ECTS credits will provide doctoral students with necessary skills and knowledge to conduct postdoctoral research and employment opportunities in various segments of the public and private sector, academic education in the field of Education Sciences at colleges and universities, research institutes, government ministries and other institutions.

The programme of the Postgraduate university studies in Pedagogy and School Culture is available at:



5. LIFELONG LEARNING

5.1. GENERAL INFORMATION ON LIFELONG LEARNING PROGRAMMES

Lifelong learning encompasses all forms of lifelong learning, the purpose of which is to acquire and advance competences for personal, social and professional needs.

Lifelong Learning at the Faculty of Philosophy and Social Sciences in Osijek consists of the following programmes:

1. Pedagogical, Psychological, Didactic and Methodological Training,
2. Croatian Language for Foreigners
3. Python, Computational Thinking and Programming
4. German for Higher Education teachers
5. Social and Emotional Learning in the Classroom
6. Applied Methodology for Research and Development
7. Croatian Language and Language Culture

5.2. DESCRIPTION OF STUDY PROGRAMMES AND GENERAL INFORMATION

5.2.1. Pedagogical, Psychological, Didactic and Methodological Training

The Pedagogical, Psychological, Didactic and Methodological Training programme (hereinafter: PPDM) is intended for professionals who have a legal obligation to acquire teaching competences for the purposes of employment in elementary, secondary and higher education institutions, as well as for those who intend to find employment in educational institutions but did not acquire the necessary teaching competencies during their initial education.

The Pedagogical, Psychological, Didactic and Methodological Training programme creates future teachers and professionals who will apply and continue to improve their acquired teaching competences in their work in elementary, secondary and higher education institutions.

The aim of this programme is to acquire pedagogical, psychological, didactic and methodological competences and to prepare for the enrichment and improvement of existing social and individual competences. These competencies are parts of the teacher competences model that constitute a framework for holistic learning, and are implemented through an interdisciplinary approach.

The following applicants may enrol in the PPDM training programme for acquiring teacher competences for primary, secondary and tertiary education:

1. Applicants who have completed a four- or five-year university study programme other than teacher training programme under the old or new (Bologna) programme, as well as those who have completed a two-year graduate programme other than teacher training programme under the new (Bologna) programme or any of the integrated study programmes (Bologna study model);
2. Applicants who have completed undergraduate university studies or professional studies and obtained a minimum of 180 ECTS credits; and



3. High school graduates.

Upon completion of the programme, students receive a certificate of completion of the PPDM training programme.

Contact person/Programme manager: Dr. Vesna Bjedov, Associate Professor (vbjedov@ffos.hr)

5.2.2. Croatian Language for Foreigners

The following candidates may enrol in the training programme in Croatian Language for Foreigners: all foreigners with regulated legal status in the Republic of Croatia, i.e., foreigners who hold temporary residence permits in the Republic of Croatia (according to the *Aliens Act, Official Gazette, No. 79/07*). The Croatian language proficiency degree will be evaluated by taking an initial test, and depending on the results, the candidates enrol into the appropriate language level programme.

There are six levels of the programme:

1. Level A1 is intended for students who are not familiar with the Croatian language and Latin script, the standard of the Croatian language or grammatical structures (140 teaching hours)
2. Level A2 is intended for students who can understand and use common everyday expressions and very simple phrases related to meeting specific needs; they can introduce themselves and others and ask and answer questions about themselves and others, such as where they live, people they know and things they own; they can have a simple conversation provided that the person talking to them is speaking slowly and clearly and is ready to help (140 teaching hours)
3. Level B1 is intended for students who can understand isolated sentences and frequently used words in an area of immediate personal interest; they can communicate in simple and usual situations requiring an easy and immediate exchange of information on familiar topics and activities (140 teaching hours)
4. Level B1 + is intended for students who can easily describe aspects of their education, immediate surroundings and content in the area of meeting their immediate needs (140 teaching hours)
5. Level B2 is intended for students who can understand the main thoughts of a clear, standard conversation about familiar topics they regularly encounter at work, at school, in their spare time, etc.; they are comfortable dealing with most situations they may encounter when traveling through areas where Croatian is spoken; they can write a simple text on a familiar topic or topic of personal interest, describe experiences and events, hopes and aspirations, and briefly describe and explain their views and plans (140 teaching hours)
6. Level C1 is intended for students who can understand the main thoughts of a complex text on a specific or abstract topic, including technical discussions in their area of expertise; they are able to communicate fluently and effortlessly enough to allow normal interaction with the native speaker to flow effortlessly on both sides; they can write a clear and detailed text on a large number of topics and explain their views on a current topic, stating the advantages and disadvantages of the various options (140 teaching hours).

Students complete the programme by successfully passing the exams in the subjects provided for by the individual levels. Upon completion of the programme, the Faculty issues a certificate



of completion of the programme in the Croatian Language and Latin script required to apply for a permanent residence permit in the Republic of Croatia.

Contact person/Programme manager: Dr. Ana Mikić Čolić, Associate Professor (amikic@ffos.hr)

5.2.3. Python, Computational Thinking and Programming

This programme is primarily intended for primary and secondary school teachers. It is also intended for those who are still outside the educational system but want to improve their computer science teaching skills in primary and secondary schools. The programme can be enrolled by persons who have completed at least undergraduate studies, regardless of their specialization. Upon completion of the programme, a certificate of successful completion of the Lifelong Learning Programme is issued.

The objective of the programme is to professionally train the candidates in the field of computational thinking and programming using *Python* programming language, and the expected learning outcomes are as follows:

The students will be able to:

- break down complex problems into several smaller, individual logical entities,
- use programming techniques to solve problems, and
- implement a solution in the *Python* programming language.

Contact person/Deputy programme manager:

Dr. Tomislav Jakopec, Assistant Professor (tjakopec@ffos.hr)

5.2.4. German for Higher Education Teachers

The programme is intended for higher education teachers, where the term higher education teachers refers to persons employed at scientific-teaching, teaching and teaching associate positions working in the science and higher education system. The programme is also intended for students outside the higher education system who wish to qualify for German language teaching at a higher education level.

Persons who have completed at least a graduate degree in any field other than German studies are eligible for enrolment in the programme.

There are five modules offered in the programme and they are taught in the following order:

Preparatory Module 1 - Preparatory Module 2 - Core Module 1 - Core Module 2 - Advanced Module.

Contact person/Programme manager: Dr. Melita Aleksa Varga, Associate Professor (maleksa@ffos.hr)

5.2.5. Social and Emotional Learning in the Classroom

The aim of the training programme *Social and Emotional Learning in the Classroom* is to provide students with the knowledge and skills required to carry out social and emotional learning in the classroom, that is, to develop social and emotional competences and skills in children and adolescents. Therefore, this programme is primarily intended for people already working in the ed-



education system, although other persons who intend to work with children and young people are also eligible for enrolment. The following persons may attend the programme: those who have completed four years of high school; undergraduate or graduate students who wish to improve their knowledge and competences for working with children and adolescents, and, of course, those who have completed the undergraduate, graduate or postgraduate studies, regardless of specialisation. Unemployed persons, students, and persons who are working outside the education system, must also attach a statement to the application form, in which they confirm that they are familiar with the content and requirements of the programme and that they are able to perform the practical tasks defined by it.

Upon completion of the programme, a certificate of successful completion of the Lifelong Learning Programme is issued.

Contact person/Programme manager Dr. Ana Kurtović, Associate Professor (akurtovi@ffos.hr)

5.2.6. Applied Research and Development Methodology

The programme is primarily intended for those who are engaged in scientific research work. The aim of the programme is to professionally train candidates in the fields of statistics and methodology. The learning outcomes of the programme are as follows:

The candidates will be able to:

- • plan their research with a pre-set goal, problems, and hypotheses,
- • prepare databases in the SPSS software and process the data by using an appropriate statistical procedure, and
- • interpret research results.

Upon completion of the programme, a certificate of successful completion of the Lifelong Learning Programme is issued. Persons who have completed at least an undergraduate study programme, regardless of the specialisation, are eligible for enrolment.

Contact person/Programme manager Dr. Dino Krupić, Assistant Professor (dkrupic@ffos.hr)

5.2.7. Croatian Language and Language Culture

The aim of the programme is to enable students to create linguistically correct and stylistically diverse texts in the Croatian language by improving their language culture. The learning outcomes of the programme are as follows:

- • notice and correct deviations from standard language norms in own and others' texts
- • apply spelling rules in the linguistic analysis of a text saturated with deviations from the spelling rules of the Croatian language
- • apply grammatical rules in the linguistic analysis of a text saturated with deviations from the norms of the Croatian language
- • search normative literature and web pages with normative rules.

Upon completion of the programme, a certificate of successful completion of the lifelong learning programme is issued. The basic module programme is intended for all stakeholders in the wider community who have completed at least a four-year secondary education or the PPDM training programme.



The advanced module programme is intended for students who have completed the study of Croatian language and literature in the pre-Bologna process and participants who have completed undergraduate or graduate study of Croatian language and literature according to the Bologna process.

Contact: Dr. Maja Glušac, Associate Professor (mglusac@ffos.hr)



6. STUDENTS

6.1. ABOUT OSIJEK

To find out more about Osijek, visit the official pages of the City of Osijek and the Tourist Board of the City of Osijek.

Interesting information about Osijek is also available in English.

6.2. STUDENT ACCOMMODATION

Student accommodation in Osijek is available in student dormitories. The old dormitory at the address Ivana Gorana Kovačića 4 has a capacity of 256 beds. The new dormitory was opened in 2005 at the address: Kralja Petra Svačića 1c) in the space previously used by the Drava barracks. The new dormitory, or more precisely, the newly constructed pavilion, has an accommodation capacity of 776 beds, that is, 356 double rooms (with a shared bathroom between two double rooms), 18 triple rooms with bathrooms and 10 single rooms with bathrooms for people with disabilities.

Each academic year there is a public call conducted pursuant to the criteria of the Ministry of Science, Education and Sport, and during which the Student Centre Committee selects candidates for accommodation in the student dormitories and approves subsidised housing in private accommodation. The competition is announced on the official website of the Student Centre in Osijek under Student Accommodation and Competition for Accommodation at dormitories. The website also provides information on the required documentation. All full-time students at the university and professional study programmes in Croatia are eligible to participate in the competition for accommodation offered by private persons. Part-time students and students with permanent residence in Osijek and its surroundings (Bilje, Kopačevo, Petrijevci, Bizovac, Čepin, Tenja, Sarvaš), on the other hand, are not eligible to participate in the call for accommodation.

The easiest way to rent a private room or an apartment is through placing an ad in specialised newspapers online.

For the purposes of short-term stay of students in Osijek, there are several hotels and hostels in the city as well as many guest houses and apartments. For further information visit the website of the Tourist Board of the City of Osijek.

6.3. COST OF LIVING

Cost of living in the city of Osijek can vary significantly depending on the habits and needs of each individual student, the location of their temporary residence, places to eat, the distance to be covered by a certain means of transportation or a combination thereof, and miscellaneous costs. Transportation costs in the city of Osijek can be found here on the official website of GPP Osijek.



6.4. HEALTH INSURANCE

6.4.1. Health insurance for students from the Republic of Croatia

To exercise rights and obligations from the mandatory health insurance pursuant to the Compulsory Health Insurance Act (Official Gazette 80/13, 137/13), Article 7, paragraphs 1, items 14, 15 and 16, the following persons shall obtain insurance and the status of an insured party:

- secondary school students and full-time students at higher education institutions who are Croatian citizens and have permanent or temporary residence in the Republic of Croatia, and foreigners with approved permanent residence permits in the Republic of Croatia who are not insured as family members of insured persons. However, they can exercise this right until the end of the school year in which they finished regular schooling,
- secondary school students and full-time university students, according to the general education regulations of the Republic of Croatia during practical courses, vocational training, professional trips, and while working through employment agencies for high school and university students.

Full-time students can exercise the status of an insured party via a family member with a certificate attesting to the full-time status. The certificate shall be delivered to the parent's employer by October 31st of each academic year, and the student shall obtain it from the Office of Student Affairs and Study Programmes during enrolment in the repeated or higher study year.

Students shall lose the status of an insured party via a family member if:

- they lose the status of a full-time student, or
- they still have the status of a full-time student, but they have reached an age limit of 26 years

When the status of a full-time student has expired, it is of utmost importance to be mindful of the deadline for applying to the Croatian Health Insurance Fund (HZZO) in order to continue to exercise the right to health insurance, but on a different basis. This deadline is 30 days following the loss of the full-time student status, or reaching 26 years of age.

If students fail to enrol in the new academic year during the regular enrolment period, namely, by 30th September of the current year, their status of insured parties via family members shall terminate on that date, and the deadline period of 30 days for applying to the Croatian Health Insurance Fund shall begin. Failure to comply with this deadline will result in the loss of rights provided by the Compulsory Health Insurance, and in the obligation of taking payment of the Compulsory Health Insurance fee upon oneself. The deadline shall not be extended on the basis of any additional examination terms.

For other instances of losing the status of a full-time student, the obligation of applying to the Croatian Health Insurance Fund within the period of 30 days shall apply as well.

Upon completing their education, full-time students shall apply, no later than 30 days from the day of their graduation, to the Croatian Health Insurance Fund, when they will become entitled to the Compulsory Health Insurance as unemployed persons.



6.4.2. Health insurance for foreign students

All foreign students are required to have health insurance during their stay in the Republic of Croatia. Health insurance is mandatory for obtaining the temporary residence permit. Before coming to the Republic of Croatia, foreign students are advised to consult their health insurance provider whether there is a convention on health insurance between the Republic of Croatia and their home country. If such a convention exists, the health insurance provider will issue a document to students based on which they will exercise their right to healthcare in the Republic of Croatia. If there is no such convention, foreign students can buy an insurance policy in their home country covering the time period of their stay in Croatia, or buy an insurance policy from a local insurer in Croatia. If students are provided with health insurance from the Croatian Health Insurance Fund (HZZO), they are required to take the following steps:

- when applying for a temporary residence in the Central Police Station, Trg Lavoslava Ružičke 1, phone: 031/237-257), students will be issued a certificate with a registration number;
- based on that certificate, the office of the Croatian Health Insurance Fund will enter student data in their provisional records, and issue a corresponding certificate. This certificate is required to apply for the temporary residence permit, should students choose this option of health insurance
- in addition to the certificate issued by the Croatian Health Insurance Fund, students must submit a photocopy of the first page of their passport, as well as the photocopy of the page holding the visa.

The Croatian Health Insurance Fund shall issue a form based on the above-stated documents, which entitles students to healthcare. Within one month students will also receive a Health Insurance Card. The money orders are sent to the student, to the address they have registered as their temporary residence.

6.5. HEALTHCARE

Students who have a Health Insurance Card issued by the Croatian Health Insurance Fund can exercise their right to healthcare in any community health centre. However, they are advised to report to the student polyclinic first, where they can receive medical advice.

Student polyclinic:

Dolores Juretić-Kovač, MD, spec. school physician

Gabrijela Kremer, bacc. med. techn.

Drinska 8, room 39

Phone: 031/225 755

6.5.1. Healthcare institutions in Osijek

COMMUNITY HEALTH CENTRES OSIJEK

DONJI GRAD: Prolaz Snježne Gospe 1b

JUG 2: Biševska 32

INDUSTRIJSKA ČETVRT: Drinska 8



RETFALA: Ljudevita Posavskog 2
CENTRE (Park): K. P. Krešimira IV, n. 6

INSTITUTE FOR EMERGENCY MEDICAL SERVICES OF THE OSIJEK-BARANJA COUNTY
31000 Osijek, Huttlerova bb
Phone: 031/531-301; 031/531 302

INSTITUTE FOR PUBLIC HEALTH OF THE OSIJEK-BARANJA COUNTY
31000 Osijek, Franje Krežme 1
Phone: 031/225 700; 031/206 870

UNIVERSITY HOSPITAL CENTRE OSIJEK
Josipa Huttlera 4
Phone: 031/511 511

6.5.2. Emergency pharmacies and healthcare institutions

EMERGENCY PHARMACIES

Pharmacy “PARK” (Kralja P. Krešimira IV, 031/208 330, and 031/208 323)
on Saturdays, Sundays, and on holidays 7:00 – 21:00

Pharmacy “CENTAR” (Trg Ante Starčevića 7)
24/7 daily, including Saturdays, Sundays, and holidays

EMERGENCY DENTAL SERVICE

COMMUNITY HEALTH CENTRE (K. P. Krešimira IV, no. 6, 031/225 300)
Night hours from 22:00 – 6:00, on Sundays and holidays from 12:00 to 24:00

UNIVERSITY HOSPITAL CENTRE OSIJEK
Phone: 031/511 511

6.6. STUDENTS WITH DISABILITIES

Entrances to the Faculty of Humanities and Social Studies are equipped with ramp access for the disabled (on the side of the main entrance), and there is an elevator for persons with mobility impairments, making all of the auditoriums available for them. The keys to the elevator can be requested in writing and addressed to the Vice-Deans’ Office (room 22). Upon approval, the key for the elevator can be picked up by Mrs. Kristina Jurić (room 4).

The Office for Students with Disabilities is managed and coordinated by Dr. Loretana Farkaš, Full Professor and Vice-Rector for education and students, and Dr. Damir Španić, Head of Department for Student Affairs and Students with Disabilities. The office is located at the University Campus, in the building on the corner of Cara Hadrijana and Petra Svačića streets, which is shared with the J. J. Strossmayer University Student Union.



The Office for Students with Disabilities primarily operates as a central university office, which provides students with disabilities with information and support, and is involved in accommodating the specific needs of students with disabilities. Information is also available for all those interested in study programmes, and prospective students who are unfamiliar with their rights and possibilities of studying at the faculty of their choice.

Students can obtain information by visiting the office in person, or via e-mail, telephone, flyers, and brochures. The Office for Students with Disabilities of J. J. Strossmayer University strives to ensure a high-quality approach to higher education, through accommodating the educational needs of students with disabilities, and to increase the number of students from this demographic.

The Office guarantees the confidentiality of all disclosed information to their clients.

Office hours: Monday to Friday from 9:00 to 12:00.

The appointment needs to be made in advance by e-mail to: dspanic@unios.hr. It is also possible to arrange an appointment at some other time as well.

6.7. STUDENT IDENTIFICATION CARD (IKSICA OR IKS CARD)

The computerisation of the system for subsidised dining for university students has been introduced at the incentive and with the support of the Ministry of Science, Education, and Sports. For this purpose, the students are issued magnetic stripe cards with their portrait photograph. The students exercise their rights via the Student Identification Card (IKS). The Student Identification Card is an identity document attesting to the student status. The use of the Student Identification Cards enables students to exercise their rights (e.g. to subsidised dining, public transportation discounts, etc.)

The Student Identification Card is shaped as a magnetic stripe card, containing the name of the university or a higher education institution in which the owner of the card is enrolled, the card number, first and last name of the student, their portrait photograph, and the signature of the card owner.

At the back of the card there is a magnetic stripe inscribed with the number of the card which, by scanning the card on the magnetic stripe card reader, enables the identification of the owner of the card. The identification card is valid until the end of the academic year (semester) in which the student is officially enrolled, and its validity is periodically renewed by the institution. The student identification card is non-transferable, which means that it can only be used by the person to whom it was issued. The violation of rules of using the card is considered misuse. The higher education institution has the authority over the data on student rights and it is responsible for managing and updating the data on the rights of their students. Any complaints related to denied rights, or any other problems concerning the Student Identification Card shall be dealt with exclusively at the Office of Student Affairs and Study Programmes at the institution in which they are enrolled.

Exchange students can collect their Student Identification Card in the Office of Student Affairs and Study Programmes (room 5, ground floor left).



6.8. SUBSIDISED DINING

Depending on the level of rights they are entitled to, students have a certain amount of subsidy on the price of consumed food, which is calculated on a daily basis. Every Monday, rights for the following week are granted, and are put at the students' disposal to be exercised as they see fit, noting that, according to the instruction from the Ministry of Science, Education and Sports (MZOS), it is prohibited to buy large quantities of food, or to take food out of the restaurant. The weekly amount available for subsidy is equal to the sum of the number of days in a week and the amount of the daily subsidy for the respective level of rights, which can be 0, 1, 2, or 2.5. For instance, for the rights level 2 (students with a temporary residence), students are entitled to HRK 32,20 per day, which means that students with this level of rights have at their disposal a weekly subsidy equalling $16,10 \times 2 \times 7 = \text{HRK } 225.40$. For the rights level 1 (students with a permanent residence), the subsidy is granted only for the working days of the week. Working days are all days of the month except for Saturdays, Sundays, and holidays.

The accumulated weekly balance is removed on Sunday, and the full week's amount of the new subsidy is apportioned at the same time. Depending on the level of rights, the sponsor of the subsidy covers a certain percentage of the price of consumed food, while the rest of the price is paid by the student at the cash desk.

To exercise any level of rights higher than level 1, the required documents are to be submitted to the institution in which the student is enrolled. All levels of rights higher than level 1 shall be verified every academic year, i.e., the required documents have to be resubmitted to the institution in which the student is enrolled. At the beginning of the academic year, all students who have had the level of rights higher than 1, and whose level has not been verified, will have their rights level set to 1.

The list of active levels of rights, with their respective daily amount of subsidy, maximum daily expenditure, the student participation percentage, as well as the required documents are presented in the table.

In order for students to be apportioned the new approved amount of subsidy on the first day of the month, the following requirements have to be met:

- The student must be in possession of a valid identification card (the expiry date is printed at the top of every receipt issued in a restaurant). If the identification card is reported stolen or lost, it cannot be used in restaurants. A new identification card has to be issued from the Office of Student Affairs and Study Programmes of the faculty the student is enrolled in, and until a new card is issued, a temporary card has to be used.
- The Student Dining Services Information System (ISSP) must be introduced to student dining establishments in the area of the institution in which the student is enrolled (the institution which has issued the identification card). The ISSP has not been introduced only in the Dubrovnik area.

If the student becomes eligible for subsidised dining in the middle of the week (if they are enrolled in the current year, have been issued a card, etc.), they will not be granted the full amount of subsidy for the entire week, but only for the number of remaining days of that week. Next week they will be apportioned a full week's amount of subsidy.

Likewise, if the student's rights level changes in the middle of the week, increasing the daily amount of subsidy (for instance, from the rights level 1 to rights level 2), their allowed amount



of subsidy will be increased by the amount corresponding to the sum of the number of days remaining in that week, and the difference in the daily allowed amount between these two levels. If their rights level changes in a way that results in the decrease of the daily subsidy amount, the rights that they have previously had will not be decreased that week.

IKS card can be used in the following restaurants of the Student Centre:

“Gaudemus” Osijek, Istarska 5, phone 031/220 640

Opening hours: Monday - Friday: 11:00 - 20:00

Saturday and Sunday: closed

Restaurant Campus, Osijek, Trg Lavoslava Ružičke 3, phone 031/251 346

Opening hours: Monday - Friday: 8:00 - 20:00

Saturday and Sunday: 11:30 - 18:30

Cafeteria of the Faculty of Humanities and Social Sciences, L. Jägera 9, phone. 031/211 400

Opening hours: Monday - Friday: 7:00 - 19:00

Saturday: 8:00 - 1:00

Sunday: closed

Studentski klub Café, Osijek, Istarska 5, phone. 031/220 650

Opening hours: Monday - Friday: 8:00 - 20:30

Saturday and Sunday: closed

All the above-mentioned facilities provide dining services to all customers:

- students pay for the services with their IKS card with subsidised dining;
- other customers pay for services at the price specified on the valid price list for customers other than students;
- we offer fast and simple hot and cold meals, dairy products, spreads, ice creams, hot and cold beverages and soft drinks, various types of chocolates, sweets, chewing gum and snacks.

6.9. PUBLIC TRANSPORTATION

6.9.1. BUTRA (BUs and TRAm)

The Student Transportation Card is a card that is paid in part by the user, and in part by the City or Municipality. Additionally, for the students of J. J. Strossmayer University who have a permanent or temporary residence in the area of the city of Osijek, Livana, Čepin, or Bijelo Brdo, the transportation costs are partially covered by the Ministry of Science, Education and Sports.

Full-time students of the University or other higher education institutions and faculties enrolled on a full-time basis in the current year of studies are eligible for the issuance of the card, subject to a certified request form.



In order to exercise their right to subsidised transportation, in addition to the certified request form, full-time students of J.J. Strossmayer University in Osijek who are enrolled in the current academic year and have a permanent or temporary residence in the area of the city of Osijek, or in the areas of the municipalities of Čepin (incl. Čepin and Livana), and Erdut (incl. Bijelo Brdo), must provide proof of their permanent or temporary residence (a photocopy of ID card will suffice).

Part-time students, persons enrolled in individual courses, as well as employed persons, are not eligible for the Student Transportation Card.

Activation of the card:

The card is issued to students on the basis of the

- request form (supplied by a portrait photograph), or
- a form certified by the Faculty, or
- the certificate from the STUDOMAT, along with a portrait photograph.

Students of the J. J. Strossmayer University whose transportation costs will be subsidised by the Ministry of Science, Education and Sports (MZOS), must provide a photocopy of their ID Card, or proof of permanent residence in the city of Osijek, Livana, Čepin, or Bijelo Brdo.

The card is issued upon payment at GPP points of sale (*Gradski prijevoz putnika* - City Passenger Transportation)

6.9.2. Service information

TRAM

The information of the tram timetables can be found here: <http://www.gpp-osijek.com/>.
(GPP line info - interactive map: <http://www.gpp-osijek.com/gppmap/>)

BUS

The information on the bus timetables can be found on the webpages of Gradski Prijevoz Putnika d.o.o. Osijek (GPP) - <http://www.gpp-osijek.com/>

OSIJEK AIRPORT (Klisa)

Osijek Airport is located next to the regional road Osijek - Vukovar, 20 kilometres from the city of Osijek. Additional information - <http://www.osijek-airport.hr/>

BUS TERMINAL

Contact: 060 / 353 353

TRAIN TERMINAL

Trg Lavoslava Ružičke 2, 31 000 Osijek

060 / 333 444

Additional information - <http://www.udaljenosti.com/vozni-red-vlakova/>



TAXI transportation, as a part of public transportation is somewhat more expensive than trams, buses, and trains, but it offers the comfort and quick door-to-door transportation. Several taxi service providers operate in Osijek, and all information about them can be found here: <http://www.osijek360.com/turist-info/taxi/>

BICYCLE

Due to almost 40 kilometres of bicycle tracks, Osijek can rightfully carry the title of a “bike-friendly city”. Bicycle tracks lead through parks, along the promenade and the bank of the river Drava. You can easily cross Osijek from all directions through main streets and the promenade, along which there are bicycle tracks. Some larger streets (Županijska and part of Hrvatske Republike) do not have a bicycle track, but there are parallel safe routes with less traffic. Parking a bicycle is very easy as there are many parking spaces all around the city, including next to many public institutions and shopping centres.

6.10. STUDENT LIFE AT THE FACULTY



webmail

<https://webmail.ffos.hr/>

6.10.1. Student clubs and publications of the Faculty of Humanities and Social Sciences

STUDENT CLUBS AND ASSOCIATIONS

Psychology Students’ Club “Psihos”

e-mail: psihoos@yahoo.com

Information Sciences Students’ Club “Libros”

e-mail: libros@ffos.hr

History Students’ Club ISHA - Osijek

e-mail: isha.osijek@gmail.com

Philosophy Students Association “logOs”

e-mail: logos.osijek@gmail.com

Hungarian Language and Literature Students’ Association “Hungaricum” Osijek

e-mail: udrugahungaricum@gmail.com

Association of Students of English “Glotta”

e-mail: anglisti.ffos@gmail.com

Association of Pedagogy Students of the Faculty of Humanities and Social Sciences in Osijek - USPOS

e-mail: uspos.ffos@gmail.com



Association of Sociology Students of the Faculty of Humanities and Social Sciences in Osijek - SOCIOS

e-mail: socioloziffos@gmail.com

STUDENT JOURNALS:

ALEPH, the literary journal of the students of Croatian language and literature was awarded the Rector's Award in 1996. It is published annually, enabling the students to take their first steps as journalists, translators, and proofreaders.

ESSEHIST, the popular science journal for History students and students of other disciplines in the humanities and social sciences. Students gathered in the local branch of the International Students of History Association ISHA - Osijek are the initiators of the idea for the journal, whose first issue was published in 2009. The aim of the journal is to encourage students to write papers, and provide them with the means of publishing them.

HRVATISTIKA, students' linguistic journal launched in 2006 by the students of Croatian Language and Literature at the Faculty of Humanities and Social Sciences in Osijek. The journal deals with various linguistic topics, attempts to encompass the entire linguistic discipline - from historic to contemporary subjects. The authors of the articles are not only students of Croatian language and literature, but also students from other departments, other faculties, and even other universities. In addition to scientific and professional papers, the journal also publishes reviews of recently published linguistic literature, and is keeping up with current linguistic events. The journal is available on the online portal HRČAK.

LIBROS, the journal of the students of Information Sciences. The information sciences student club Libros issued its first journal of the same name - Libros, in January of 2010. The journal Libros is a product of volunteer work of Information Sciences students. The aim of the journal is to encourage the students of Information Sciences to participate more actively in cultural, scientific, and professional conferences, which are important for their further professional development and advancement. Also, the journal is aimed at establishing cooperation with other students from Osijek, as well as students from Zadar and Zagreb.

BULLETIN OF STUDENT PAPERS IN PHILOSOPHY is a journal of the students of the Department of Philosophy, which was first published in 2016. This journal is characterized by the fact that each is a thematic issue.

DIDASKALOS, the journal of the Association of Pedagogy Students of the Faculty of Humanities and Social Sciences in Osijek, was first published in 2018. This journal publishes scientific and professional papers in the scientific field of pedagogy and related sciences. Among other things, it publishes papers on the teacher roles and competences in the modern education, on children with special needs, the partnership of teachers and parents in the life of a child, and (il)literacy in Croatia and globally.

KICK, a journal of the Glotta Association of English Students at the Faculty of Philosophy of the J. J. Strossmayer University in Osijek, has been published since 2019 and has had three editions to date (the first two in 2019 and the third one in 2020).



STUDENT COLLECTIONS OF PAPERS:

Uvod u studij kroatistike, a collection of papers authored by students of Croatian language and literature (student eds. Crljen, Vera; Drempetić, Ivana; Draganić, Ivana; Gajec, Kristina; Rogina, Igor; Rončević, Janko), Faculty of Education, Osijek, 1995.

Pjenušava kupka prošlih vremena, a collection of student seminar papers, (ed. Milovan Tatarin), Faculty of Education, Osijek, 2003.

Jezična utakmica, a collection of papers by students of Croatian language and literature, (ed. Branko Kuna), Faculty of Humanities and Social Sciences, Osijek, 2006.

RaDaR, a collection of papers by students and professors, (eds. Vlasta Rišner, and Zlata Šundalić), Faculty of Humanities and Social Sciences, Osijek, 2008.

Držić u indeksu (Držić in the Index), a collection of papers by undergraduate students of Croatian language and literature 2008/2009, (eds. Milovan Tatarin, Tamara Damjanović, and Marko Ek), Faculty of Humanities and Social Sciences, Osijek, 2009.

Jesu li nam lagali? Od romantizma do postmodernizma, Collection of papers of the students of the Department of Croatian Literature, (eds. Helena Sablić Tomić, Ivan Trojan, Mirta Bijuković Maršić, and Tatjana Ileš).

Slovo o slovu, Collection of papers on Cyrilometodic Heritage in 19th Century Croatian Culture, written by the students of the Croatian Language and Literature, (ed. Milica Lukić), Faculty of Humanities and Social Sciences, Osijek, 2010.

Sve je to movie!, Collection of papers from the Course in *Stylistics*, (ed. Sanja Jukić, Faculty of Humanities and Social Sciences, Osijek, 2014.)

Od norme do stila, Collection of papers from the Course in *The meaning and use of Croatian case forms*, (ed. Vlasta Rišner, Faculty of Humanities and Social Sciences, Osijek, 2014.)

Jezič između redaka, Collection of papers from the Course in *Pragmalinguistics*. (ed. Branko Kuna). Faculty of Humanities and Social Sciences, Osijek, 2017.

Sto godina od Velikog rata: pogled kroz dnevni tisak, Collection of student papers, ed.: Valentina Kezić, Faculty of Humanities and Social Sciences, Osijek, 2018.

The Student's Pen Shapes Beauty: Creative Writing in the BA Literature Classroom, Collection of student papers, eds.: Biljana Oklopčić, Andrej Labudić and Zvonimir Prtenjača, Faculty of Humanities and Social Sciences, Osijek, 2018.

Gramatikom kroz onomastiku, Collection of student papers, (eds. Maja Glušac and Ana Mikić Čolić) Faculty of Humanities and Social Sciences, Osijek, 2019.

In a Sea of Wonders. Reading Fantastic Literature, Collection of student papers, eds.: Ljubica Matek, Valentina Markasović and Saška Petrović, Faculty of Humanities and Social Sciences, Osijek, 2019.

6.10.2. Student ombudsman

The student ombudsman receives the complaints by students which concern their rights and discusses them with the authorities of the higher education institution, advises the students on the ways of exercising their rights, can participate in disciplinary proceedings initiated against students in order to protect their rights, and performs other activities laid down by the general



legal acts of the higher education institution.

The student ombudsman is available by prior appointment.

E-mail address: pravobranitelj.ffos@gmail.com. All additional information can be found on the webpage <http://www.unios.hr/>.

6.10.3. Student Union

The Student Union of the Faculty of Humanities and Social Sciences in Osijek is the students' representative body established in accordance with the provisions of the Student Union Act and the Statute of the Faculty of Humanities and Social Sciences in Osijek. The members of the Student Union are also representatives in the Faculty Council of the Faculty of Humanities and Social Sciences, and are equal participants in its activities, participating in the various voting processes, contributing thus with their actions to a higher quality of work and better functioning of the Faculty.

The primary task of the Student Union is to protect the rights of every student, make efforts to solve any problems concerning instruction and examinations in every study group, and mediate between the faculty management and students. Since the faculty operates differently than a school, it is especially important to look after the first-year students, who can run into administrative problems as they are unaccustomed to a lot of new information, and sometimes can have difficulties finding out about their rights.

The funds for the activities of the Student Union are provided by the Faculty of Humanities and Social Sciences in Osijek from its budget, and are used to support student publications, educational student trips, as well as all other student activities.

More details about the Student Union can be found on the website of the Faculty.

Contact: ffos.sz@gmail.com

6.10.4. Right to work via the Student Service Centre

Student Service Centre offers temporary and occasional employment of university and high school students. In order to benefit from its service, students must apply for membership. All full-time students, irrespective of their place of study or residence have the right to apply, as do regular students in their final years of high schools, and persons who have finished their studies at the university as full-time students, but only for the period of three months at the longest after graduating from high school or university. The required documents to apply are:

- the certificate of a full-time student status issued by the faculty
- OIB (Personal Identification Number), IKS card
- personal ID card (for inspection purposes), as well as a bank account number
- one small portrait photograph
- HRK 10 for expenses

In accordance with the provisions of the Competition Act, the payment of the students' salaries is administered through a bank account opened in any bank on the territory of the Republic of Croatia. To extend the right to work, students must provide the certificate of a full-time student status, together with the IKS card and the student book for inspection. Note: with the IKS card or



the Student Service Centre card, full-time students can take out piecework agreements, as well as receive all requested information. By becoming members of the Student Service Centre students can be offered employment opportunities via the Student Service Centre, which provides them with additional earnings, and contributes to the raising of their personal living standard. The information on becoming a member can be found on the webpage of the Student Service Centre in Osijek under “Studentski servis” (Student Services). For all other inquiries please contact the Student Services Centre by phone: 031 / 220 600; 031 / 207 121.

6.10.5. Mentoring system, student advisors and student vice-dean

Mentoring system has been established at the Faculty of Humanities and Social Sciences in Osijek, according to which each department appoints mentors to students at the beginning of each academic year. The list of mentors and their assigned students is published on the website of respective departments. The mentors hold regular thematic meetings with a group of students assigned to them. They also introduce students to the organisation of the Faculty, Faculty services, Faculty building, rules of academic conduct, ethical principles in academic context, and to their own role as mentors. They:

- Inform students on the latest developments related to curricular and professional matters relevant to students (e.g., supplies students with information on their rights and obligations in the course of their studies, on the study programme and possible modifications thereof, and information on scholarships, mobility, opportunities to take part in academic conferences, etc.);
- Advise and guide students in the course of their studies, while at the same time taking into consideration their academic ability, wishes, preferences, and capacities in order to help them improve their efficiency and academic performance (e.g. help students decide on the choice of elective courses with respect to the course content, number of ECTS credits, course schedule, etc.);
- Talk to students about their difficulties in meeting academic requirements, and give them friendly advice to help them overcome those difficulties (e.g. difficulties in attending classes, learning strategies, use of academic resources, and, if necessary, refer them to the Counseling Office, etc).

In academic year 2013/2014 student advisors were appointed at departments. They complement the mentoring system in working with first year undergraduates and visiting students. In order to provide information to the first-year undergraduates student advisors hold a panel discussion/meeting with the first-year undergraduate students in the first week of academic year.

Student vice-dean is a function that the Faculty of Humanities and Social Sciences introduced first in Croatia in 2016. It is intended as a way of involving students more directly through their representative in the work process at the Faculty of Humanities and Social Sciences. Their responsibilities are as follows. He/She:

- represents all students of the Faculty and their interests, opinions, requests and proposals with the aim of better organization of the educational process and other student activities in order to raise the quality of the educational process
- collects, in cooperation with other students, information related to students, study programmes, improvement of teaching, and inform the Faculty administration thereof
- is a member of the Faculty Council, participates in its work and decision-making process



- participates in the work of the professional board at the invitation of the Dean when discussing and making decisions on issues of exceptional importance for students
- is obligated to inform students about all decisions of the Faculty Council that are made at the sessions he/she attends, and that are of importance to students
- participates in graduation ceremonies
- coordinates the work of student associations at the Faculty
- encourages cooperation between the FFOS Alumni Club and the Faculty
- submits an annual report to the Faculty Council on all student activities (student associations, publication of student magazines, extracurricular activities of students, cooperation with the FFOS Alumni Club, etc.).

6.10.6. The Counselling Office for students

There is a Counselling Office for students of the Faculty of Humanities and Social Sciences (former Student Support Office) established at the Faculty of Humanities and Social Sciences in Osijek. The Counselling Office was established to provide professional psychological help and support to students of the Faculty of Humanities and Social Sciences with the aim of improving their quality of life and increasing the studying efficiency.

The main purpose of the Office is to help students overcome problems related to studying in general, and to adapting to the student lifestyle. Namely, it has been shown that students are often overwhelmed by problems such as exam anxiety, nervousness, lack of self-confidence, loneliness, despondency, difficulties in social and personal relationships, etc. Such problems can not only significantly reduce the effectiveness of studying and academic accomplishments, but also affect general satisfaction and quality of life. The Counselling Office is staffed by employees of the Department of Psychology of the Faculty of Humanities and Social Sciences, who are trained in dealing with various problems.

Visits to the Counselling Office are made by prior appointment at: savjetovaliste@unios.hr.

The Counselling Office is located at Cara Hadrijana 10C (University campus).

6.10.7. University sport

The Student Sports Federation consists of all student clubs and federations from individual faculties. It coordinates their activities, organises university championships, tournaments, and all other forms of sport activities and events for the students of the University of Osijek. The main objective of the Federation is to promote, improve, popularise, and organise the development of sports at the University.

We are very proud of the achievements of our sportsmen and sportswomen, for instance our men's handball team who have been runners-up to the state champions two times, and have even competed in Europe five times, or the women's volleyball team who have participated in European competitions three times.

The Championships are organised by J. J. Strossmayer University in Osijek, in cooperation with the European University Sports Association (EUSA), and the Croatian Academic Sports Federation.



The Office for Sport Activities of J. J. Strossmayer University in Osijek organises sport activities in the students' leisure time. The information regarding sport activities can be obtained from the Office for Sport Activities, Trg Svetog Trojstva 3, 31000 Osijek.

Contact person: Dražen Nikšić

e-mail: studentski.sport@os.t-com.hr

The sports association *Student Sports Club of the Faculty of Humanities and Social Sciences* operates at the Faculty and consists of student athletes, regardless of the sport they are engaged in.

Contact person at the Faculty of Humanities and Social Sciences:

Željko Beissmann

e-mail: zeljko.beissmann@os.t-com.hr

6.11. STUDENT LIFE OUTSIDE THE FACULTY

6.11.1. Museums and galleries

Museum of Slavonia

Address: Trg Svetog Trojstva 6, 31000 Osijek

Phone: 031/ 250 730

Fax.: 031/ 250 741

e-mail: muzej-slavonije@mso.hr

Web: www.mso.hr

Museum of Fine Arts

Address: Europska avenija 9, 31000 Osijek

Phone: 031/251-280

Fax: 031/251-281

e-mail: gluo@gluo.hr

Web: www.mlu.hr

City galleries – Waldinger, Kazamat, and Barutana

Address: Fakultetska 7, 31000 Osijek

Waldinger Gallery: Fakultetska 7, 31000 Osijek

Barutana: Tvrdavica 192, 31000 Osijek

Phone: 031/320-980

Fax.: 031/320-978

e-mail: gradske-galerije-osijek@net.hr

Vernissage Gallery

Address: Trg Ante Starčevića bb (Underground shopping centre)

Phone: 031/501-704



Mobile: 091/7810455
e-mail: dv@vernissage-gallery.com
Web: www.vernissage-gallery.com

City and University Library

In addition to book presentations, special exhibitions are often organised in the library.

Address: Europska avenija 24, 31000 Osijek

Phone: 031/211-233

Web: knjiga.gskos.hr

The Croatian State Archives in Osijek

Address: Kamila Firingera 1, 31000 Osijek

Phone: 031/ 207 240

Web: www.dao.hr

6.11.2. Theatres and cinemas

Croatian National Theatre

Address: Županijska ulica 9

Phone: 031/220-766 (box office)

e-mail: propaganda@hnk-osijek.hr

Web: www.hnk-osijek.hr

Branko Mihaljević Children's Theatre

Address: Trg bana Josipa Jelačića 19

Phone: 031/501-485

e-mail: djecje.kazaliste@os.t-com.hr

Web: www.djecje-kazaliste.hr

Kinematografi Osijek – Urania and Europa cinemas

The Urania was built in 1920 in the Secession style, both as a cinema and a Masonic temple, and with its triangular façade it was intended to be reminiscent of Egyptian pyramids, while the sphinx relief at the top, together with the sphinx statues in front of the building, were intended to serve as “guardians” of the temple. Today, the Urania cinema is the only old cinema that still has cinematic performances in its regular programme, and each of them is special due to the intriguing secrets hidden in its walls. The cinema has been renovated according to modern technical standards.

Nearby, on the west side of Sakuntala Park, the Europa cinema can be found. It was built in the late 1930s, in a modern style. Today, it only occasionally shows films, while other cultural and artistic programmes are held more often.

Address: Šetalište Kardinala Franje Šepera 8 (promenade along the Drava river)



Urania: Ulica Vjekoslava Hengla 1 (east side of Sakuntala Park)
Europa: Šetalište Petra Preradovića 2 (west side of Sakuntala Park)
Phone: 031/205-501
e-mail: info@kinematografi-osijek.hr
Web: www.kinematografi-osijek.hr

Cinestar Multiplex

Address: Svilajska 31a
Phone: 031/637-875
Web: www.blitz-cinestar.hr/cinestar-osijek

6.11.3. Libraries

The City and University Library Osijek (GISKO) operates as a library with a double function: the central (main) public/people's library of the city of Osijek and the Osijek-Baranja County, and the central university/research library of Josip Juraj Strossmayer University in Osijek. The library is an integral part of Josip Juraj Strossmayer University in Osijek, founded as the central part of an integrated university library system. The University is the founder and proprietor of the Library.

The basic services it offers to its clients are loaning books and other materials, providing reading spaces, interlibrary loan service, researching information (current and retrospective): GISKO OPAC (library central database), CD-ROM bases, online bases, Internet/CARNet (Croatian Academic and Research Network), providing reference services, as well as activities promoting culture, and educational activities: using the library and its sources of information, as well as photocopying services.

Contact:

GISKO

Europske avenije 24
31000 Osijek

Department for adult readers, phone. 031 / 211 233

Children's Department, phone. 031 / 211 472

<http://knjiga.gskos.hr/>

CITY BRANCH OF THE GISKO - DONJI GRAD (LOWER TOWN)

Trg bana J. Jelačića 25, phone. 031 / 506 110

CITY BRANCH OF THE GISKO - INDUSTRIJSKA ČETVRT

Vinkovačka 66 d, phone. 031 / 271 282

CITY BRANCH OF THE GISKO - REFTALA

J.J. Strossmayera 198, phone. 031 / 306 069

CITY BRANCH OF THE GISKO - JUG II

Srijemska 124 a, phone. 031 / 563 454

All information can be found on the webpage of the City and University Library: www.gskos.unios.hr.



6.11.4. Sport facilities

Osijek is a sports city. A great number of sport clubs, facilities, and fitness centres can be found all over the city, so the location that you find yourselves in is never an obstacle for engaging in sports. You can turn to many sports, for instance football, basketball, handball, swimming, athletics, tennis, table tennis, volleyball, rowing, gymnastics, bowling, shooting, diving, bowls, equestrian sports, water polo, five-a-side football, taekwondo, aikido, karate, hockey, judo, cycling, billiards, American football, parkour, chess, beach volleyball, competitive dancing, squash, parachuting, motor boating, recreational fishing, extreme sports (BMX, in-line skating, skateboarding), and even indoor climbing. For those who are a little less ambitious, there is a Nordic walking path on the left bank of the Drava river, which is almost 1,300 meters long, and the city has over 38 kilometres of bicycle paths, and the “Sport za sve” (Sport for Everyone) City Sport Recreation Federation (GSSR) offers a multitude of activities as well.

Larger sport facilities:

“Gradski vrt” Sports Hall, Kneza Trpimira 23

“Zrinjevac” Sports Hall, Adama Reisnera 46/a

“JUG” Sports Hall, Kralja Petra Svačića

“Sokolski dom” Sports Centre, Kralja Zvonimira 5, Osijek

“Srednjoškolsko igralište” (High School Courts), Istarska 1, Osijek

“Gradski bazeni” (City Swimming Pools), Martina Divalta 2/a

“Copacabana” Sports and Recreation Centre, Tvrđavica bb, Osijek

“Osijek” Tennis Centre, Perivoj kralja Tomislava 1

“Gradski vrt” Stadium, Wilsonova bb

“Pampas” Shooting Range, Šandora Petefija bb, Osijek

“Mačkamama” Sports Centre, Gacka 1, Osijek

“Retfala” Bowls Hall, Ljudevita Posavskog bb, Osijek

“Pampas” Hippodrome, Pampas bb, Osijek

Čepin Airfield, Čepinska bb, green surfaces

“Sokolski dom”, gymnastics hall - Zvonimirova 5 - Osijek Žito Gymnastics Association

“Pampas” Bowling Alley, Pampas bb - Konikom Osijek Bowling Club

“Grafičar” Sports Centre, Sljemenska 1 - Grafičar Football Club

“Olimpija” Sports Centre, Zeleno polje 32 - Olimpija Football Club

“Bikara” Sports Centre, Velebitska bb - Metalac Football Club

Youth Sports Park, Tadije Smičiklasi 1 - Elektra Football Club

City district of Lower Town, Krstova 97 b - Olimpija Table Tennis Club

Martial Arts Hall, I. G. Kovačića 2 - Mladost Boxing Club

Motor Boating Centre Retfala, Pampas 30 - Neptun Motor Boating Club

Therapeutic Riding Centre, Pampas bb - “Mogu” Association

Grafičar Bowling Alley, J. J. Strossmayera 92, Grafičar Vodovod Bowling Club

“LIO” Sports Centre - MLADOST ltd. Krpan & Babić Academy

Čepin Airfield – Čepinska bb, Osijek Aviation Club



Other sport facilities by city districts:

RETFALA

Sports Centre - Ljudevita Posavskog bb (five-a-side football, handball, basketball and beach volleyball)

GORNJI GRAD - UPPER TOWN

Našički bajer (Našice Pond) - Našičko naselje (recreational fishing, bowls, five-a-side football)

Basketball court - Naselje Vladimira Nazora

INDUSTRIJSKA ČETVRT

Handball court - Filipovica city district, Bednjanska street (handball, five-a-side football, basketball)

TVRĐA

Sports Centre Vijenac I. Meštrovića, Doline (five-a-side football, handball, basketball, beach volleyball)

NOVI GRAD - NEW TOWN

Basketball court - Sjenjak 39-41 and 52-54 (basketball)

Sports Centre - I. G. Kovačića 2 (five-a-side football, handball, basketball)

Handball court - Stadionsko naselje (five-a-side football, handball)

Bowls alley - Vatrogasna bb (bowls)

JUG II

Basketball court - Stonska ulica (basketball)

Beach volleyball - Bajer Jug II (Jug II Pond) (beach volleyball)

6.11.5. Banks and post offices

Banks:

ERSTE BANKA d.d.,

Ribarska 2, working hours: Mon. - Fri. 8:00 - 16:00, Sat. 8:00 - 12:00

Kapucinska 26, working hours: Mon. - Fri. 8:00 - 15:00, closed on Sat. and Sun.; Zona 24: 24/7

KREDITNA BANKA ZAGREB

Poslovni centar Osijek (Commercial Centre Osijek), Hrvatske Republike 12, working hours: 8:00 - 17:00, closed on Sat. and Sun.

OTP BANKA HRVATSKA,

Trg bana J. Jelačića 17, working hours: Mon., Tue., Wed. and Fri.: 8:00 - 15:00, Thu. 12:00 - 19:00, closed on Sat. and Sun.

PARTNER BANKA d.d. Zagreb

Branch Office, Trg A. Starčevića 3, working hours: 8:00 - 16:00, closed on Sat. and Sun.

PODRAVSKA BANKA

Kapucinska 38, working hours: Mon., Wed. Thu. and Fri.: 8:00 - 16:00, Tue. 9:00 - 17:00, closed on Sat. and Sun.



PRIVREDNA BANKA ZAGREB

Main Branch Office Osijek, S. Radića 19: 8:00 – 19:00, Sat. 8:00 – 12:00, closed on Sun.

Branch Office 190 Osijek, Kapucinska 25: 8:00 – 19:00, Sat. 8:00 – 12:00, closed on Sun.

Branch Office Emmezeta, Svilajska 36: Mon., Tue., Wed. and Fri.: 8:00 – 15:00, Thu. 12:00 – 19:00, closed on Sat. and Sun.

Branch Office Zmaja J. Jovanovića 1: Tue.: 12:00 – 19:00, Mon., Wed., Thu. and Fri. 8:00 – 15:00

RAIFFEISENBANK AUSTRIA

Branch Office Centre, Hrvatske Republike 14, working hours: Mon. – Fri.: 8:30 – 19:00; Sat. 8:00 – 12:00, closed on Sun.

Branch Office Trg A. Starčevića 1, working hours: Mon. – Fri.: 8:00 – 20:00

Sat. 8:00 – 12:00, closed on Sun., (cashless branch office)

SLATINSKA BANKA

Financijski centar Osijek (Osijek Finance Centre), Županijska 13, working hours:

Mon. – Fri.: 7:30 – 17:30, Saturdays: 8:00 – 12:00

ADDIKO BANK

Kapucinska 29, working hours: Mon. – Fri.: 8:00 – 18:30, Sat.: 8:00 – 12:00

Branch Office Centre, Trg slobode

Branch Office Lower Town, Trg bana Jelačića 25

Branch Office Jug 2, Opatijska 26f

Branch Office Sjenjak, Sjenjak 133

Branch Office Retfala, J. J. Strossmayera 203

ZAGREBAČKA BANKA

Branch Office Esseker centar, Ribarska 4, working hours: 8:00 – 18:00, Sat. 8:00 – 12:00, closed on Sun.

Branch Office, Trg slobode 4, working hours: 8:00 – 19:00, closed on Sat. and Sun.

Post offices:

HRVATSKA POŠTA – post offices

K. A. Stepinca 17, 253-868, working hours: Mon. – Fri. 8:00 – 20:00, Sat. 8:00 – 8:00

Trg bana Jelačića, 232-801, working hours: Mon. – Fri. 8:00 – 19:00, Sat. 8:00 – 8:00

Trg Ante Starčevića (Underground shopping centre), 203-236, working hours: Mon. – Fri. 7:00 – 20:00, Sat. 7:00 – 8:00

Županijska 8, 200-355

LJ. Posavskog bb, 232-808, working hours: Mon. 8:00 – 17:00, Tue. – Fri. 8:00 – 14:30, Sat. 8:00 – 18:00

Opatijska 26f, 565-112, working hours: Mon. – Fri. 8:00 – 18:00, Sat. 8:00 – 12:00

Sjenjak 137 573-042, working hours: Mon. – Fri. 7:30 – 19:00, Saturdays: 7:30 – 14:30

F. Markovića 2, 208-320, working hours: Mon. – Fri. 7:30 – 19:00,

Drinska 4a, 232-810, working hours: Mon. – Fri. 8:00 – 14:30, Sat.: 8:00 – 12:00)

M. Divalta 132, 031/530 706, working hours: Mon. – Fri. 8:00 – 17:00)



6.11.6. Events and places not be missed

Osijek has always been famous for its numerous cultural and other social events. All information on events in the city, the sights and attractions that you should not miss can be found on the webpages of the Osijek Tourist Board and Internet portals osijek-online, and Osijek031, respectively.

6.11.7. Shopping in Osijek

The majority of the shops are open on weekdays from 8:00 or 9:00 to 20:00 and on Saturdays until 8:00 or 14:00. Large shopping centres are usually also open on Saturdays and Sundays from 9:00 to 21:00.

Some of the largest shopping centres are:

AVENUE MALL OSIJEK, Sv. L. B. Mandića 50a, working hours: 9:00 – 21:00

PORTANOVA, Svilajska 31a, working hours: 10:00 – 21:00, Sat: 9:00 – 21:00

Commercial Centre OSIJEK (EMMEZETA), Svilajska 36, working hours: 9:00 – 21:00, Sun: 10:00 – 20:00

6.11.8. Important telephone numbers and other service information

112 - European common emergency call number

By calling 112 you can report an emergency, accident, or a threat to human lives, property, environment, or cultural assets, at any time of day or night. The call is free of charge, and you can make it via any mobile or fixed telephone network by simply dialling 112.

| NAME | NOTE | PHONE NO. |
|---|--|--|
| Emergency telephone number (Europe) | | 112 |
| Ambulance 194 | - | 031/531 300 031/531 301 031/531 302 031/531 303 |
| Clinical Hospital Osijek | - | 031/511 511 |
| Police Department 192 | - | 031/237 111 |
| Traffic Police Department | Emergency number | 031/237 112 |
| Fire Department 193 | - | 031/205 060 |
| DND /Our Children Society, open telephone | Helpline for children, working hours 8:00 – 15:00 on weekdays | 91 91 |
| S.O.S. | Psychological support, working hours: 15:00 – 21:00 daily | 031/208 255 |
| Sunce | Psychological support, working hours: 16:00 – 19:00 on weekdays | 031/368 888 |
| JP Vodovod | maintenance service (water distribution and wastewater disposal) | 031/330 100 |
| HEP Elektroslavonija (electricity provider) | ELEKTROSLAVONIJA (maintenance service) | 031/501 370 |
| HEP-PLIN (gas distribution) | PLIN (maintenance service) | 031/213 125 |



| | | |
|---------------------------------|--|-------------|
| Termoelektrana - Toplana | maintenance service - heating | 031/207 222 |
| HAK | Roadside assistance | 1987 |
| AMK Slavonac | - | 031/211 115 |
| City of Osijek, City Government | - | 031/229 229 |
| Osijek-Baranja County | Trg A. Starčevića 2 | 031/221 199 |
| Government | Hrvatske Republike 39 | 031/221 111 |
| Zoological garden | 9:00 - 19:00 daily | 031/285 234 |
| Sports airport OSIJEK | - | 098 252 344 |
| OSIJEK Airport | - | 031/514 441 |
| Port Authority Osijek | - | 031/203 066 |
| Bus terminal | Cost: 1,70 kn/min. (landline); 2,24 kn/min. (mobile) | 060 334 466 |
| Train terminal | Cost: 1,69 kn/min. | 060 333 444 |

Municipal services - malfunction report (0-24 hours):

Elektroslavonija (electric power provider) 501-370

HEP (Croatian Electrical Utility) "Toplana" (heating plant) 207-222

HEP (Croatian Electrical Utility) "Distribucija plina" (natural gas distribution) 213-125

"Vodovod" maintenance service (water distribution and wastewater disposal) 330-100

Free Wi-Fi hotspots:

The Wireless Osijek Project includes the construction of a wireless computer network for providing services of free wireless Internet access to citizens and visitors of the city of Osijek. The wireless Internet access point locations are:

The Osijek-Baranja County Headquarters, Trg Ante Starčevića 2

The Rectorate building, Trg Svetog Trojstva 3

City district of Retfala, Strossmayerova 200

City district of Sjenjak, Sjenjak Shopping Centre

City district of Tvrdža, Vijenac Ivana Meštrovića 26f

City district of Jug 2, JUG 2 Library

Copacabana recreation Centre, Tvrdavica bb, control tower

Copacabana recreation Centre, Tvrdavica bb, waterslide

City district of Lower Town, Trg bana Josipa Jelačića 25

Trg Ante Starčevića (main city square), underground shopping centre

Trg Ante Starčevića, intersection of Ribarska and Županijska streets

Trg Ante Starčevića, Kapucinska street

Šetalište kardinala Franje Šepera, the Promenade

Trg slobode

Pedestrian bridge

Main city green market

Mačkamama

Bus Terminal

Train Terminal

University Campus